

PORTLAND TOWN COUNCIL
STAFFING COMMITTEE
MINUTES OF THE MEETING HELD ON
TUESDAY, 17TH APRIL 2018
AT THE COUNCIL OFFICES, 52 EASTON STREET

PRESENT:- Councillors Jim Draper (Chairman), Jo Atwell, Sue Cocking, Chris Gover, Ray Nowak (ex officio) and Rod Wild

IN ATTENDANCE: Ian Looker (Town Clerk), Councillor Katharine Garcia (Dorset County Council & Weymouth & Portland Borough Council), Kerry Baker (Weymouth & Portland Borough Council) and one member of the public.

48 – APOLOGIES FOR ABSENCE

Apologies were received from Councillor Paul Kimber (Weymouth & Portland Borough Council).

49 – DECLARATIONS OF INTEREST

The Clerk declared a financial interest in Agenda Item 6.

50 – MINUTES OF THE MEETING HELD ON 1ST NOVEMBER 2017

The minutes were formally agreed and signed as a correct record.

51 – MINUTE UPDATE AND MATTERS ARISING

There was no comment.

52 – PUBLIC PARTICIPATION

There were no questions or comments.

53 – EXCLUSION OF PRESS & PUBLIC

RESOLVED – that pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Items 6 and 7 by reason of the confidential nature of the business to be transacted.

54 – CLERK

It was proposed by Cllr. Draper and **RESOLVED** - that the termination agreement for the Clerk be formally approved. It was further agreed that the payments involved in the agreement be recorded under Staff Salaries in the monthly schedule of invoices and under Salaries in the monthly financial reports.

55 – ASSISTANT CLERK

RESOLVED – that the postholder's hours of work be reviewed at the Committee's next meeting.

56 – DATE OF NEXT MEETING

The next meeting of the Committee will be held on Tuesday, 12th June 2018, starting at 7.00 pm.

The meeting ended at 7.45 pm.

Chairman Date