

## PORTLAND TOWN COUNCIL

### MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD ON WEDNESDAY 12<sup>TH</sup> JUNE 2013

**PRESENT:** Councillors Tim Munro (Chair), L. Ames, R. Denton-White, Miss A. Munro and R Wild, together with Andrew Matthews (Portland Community Partnership)

**IN ATTENDANCE:** Ian Looker (Town Clerk), Jane Nicklen (Weymouth & Portland Borough Council) and one member of the public

Cllr. Ames in the Chair.

#### **67 – APPOINTMENT OF CHAIR**

In the absence of Cllr. Barton it was proposed by Cllr. Wild and **RESOLVED** – that Cllr. Tim Munro chair the meeting.

Cllr. Tim Munro in the Chair.

#### **68 – APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs R. Barton and R. Hughes, together with Jan Farnan (Weymouth & Portland Borough Council).

#### **69 – DECLARATIONS OF INTEREST**

There were none.

#### **70 – MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> MARCH 2013**

##### **Minute 60 – Business Neighbourhood Plan**

Ms Nicklen requested that the first sentence be amended to read, “The Borough had received a letter from the Housing and Communities Agency (HCA) with comments about the designated Neighbourhood Plan area.” This was agreed.

With this amendment the minutes were formally agreed and signed as a correct record.

#### **71– MINUTE UPDATE AND MATTERS ARISING FROM THE MINUTES**

No issues were raised.

#### **72 – OPEN FORUM**

There were no questions or comments.

#### **73 – MEMBERSHIP OF WORKING GROUP**

Members discussed a replacement for Mr Mike Kelly, who had recently resigned from the Group. It was proposed by Cllr. Ames and **RECOMMENDED** – that someone be sought with a similar skills set to Mr Kelly.

#### **74 – BUSINESS NEIGHBOURHOOD PLAN**

From the chair Cllr. Tim Munro said there was nothing to report on the two recent meetings organised with businessmen. Mr Matthews thought there had been some useful conversations, but expressed uncertainty about how Island businesses would be involved in framing a Plan. Cllr. Munro indicated the difficulty of answering that question when it was not known whether there would be one or two Plans, dependent on the decision of the Borough.

#### **75 – GENERAL AND BUSINESS NEIGHBOURHOOD PLANS**

Ms Nicklen commented that if the Port were excluded from the Plan(s), so would other harbour businesses. With regard to businesses on the Island, the Working Group and Town Council were free to decide the method of approach, whether it be by locality or theme and the choice of venue.

#### **76 – REPORT ON JANURAY CONSULTATIONS FEEDBACK**

Mr Matthews reported that further work had been carried out in analysing the responses, but unfortunately the written report that resulted had not been included with the agenda papers.

Cllr. Tim Munro said that those items not applicable to the Plan would be considered separately by the Town Council.

#### **77 – CONSULATION SURVEYS AND QUESTIONNAIRES**

In Cllr. Barton's absence there was nothing available for discussion.

#### **78 – PORTLAND NEIGHBOURHOOD AREA**

Ms Nicklen said the purpose of the meeting at the Borough on 1<sup>st</sup> July was to bring the appropriate parties together, share views and try to negotiate towards a joint recommendation to the Borough Council.

It was proposed by Cllr. Tim Munro and **RECOMMENDED** – that the matter be brought to the Town Council with the proposal that the whole Island be included in the Neighbourhood Area, with either one or two Plans and for the Council to appoint representatives to send to the meeting.

#### **79 – NEW LOCAL PLAN**

It was felt that it was too early to comment on the Local Plan.

#### **80 – THEME GROUPS**

The Group accepted the suggestion of the Chair to postpone discussion until after a decision had been made on the Neighbourhood Area.

#### **81 – RAISING AWARENESS**

Mr Matthews drew attention to the recently finalised Neighbourhood Plan produced by the Cerne Valley group of parishes and it was agreed that he circulate copies.

#### **82 – ASPECTS OF DESIGN**

The Clerk explained that he had included an agenda item with a few discussion papers as a pointer that design could figure as part of the final Island Neighbourhood

Plan. From the Chair Cllr. Tim Munro agreed that it should be included in the discussion process.

**83 – DATE OF NEXT MEETING**

The next meeting of the Working Group was due to take place on Wednesday, 10<sup>th</sup> July 2013 at 7.00 pm.

The meeting ended at 7.40 pm.

Signed: ..... (Chair) Date: .....