

## PORTLAND TOWN COUNCIL

### MINUTES OF THE NEIGHBOURHOOD PLAN MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY, 9<sup>TH</sup> DECEMBER 2015 AT 7.00 PM AT EASTON METHODIST CHURCH HALL, EASTON

**PRESENT:** Councillors J. Draper (Chairman), Ms J. Atwell, Mrs S. Cocking, Ms S. Lees (from 7.10pm), Mrs S. Reynolds and Rod Wild, together with Andy Matthews (Working Group) and Sandie Wilson (Portland Port)

**IN ATTENDANCE:** Ian Looker (Town Clerk)

#### **253 – APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. G. Chadwick, C. Flack and C. Gover.

#### **254 – DECLARATIONS OF INTEREST**

Mr Matthews declared his interests as a trustee of the MEMO project and member of the board of Weymouth College.

#### **255 – MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> NOVEMBER 2015**

The minutes of the meeting were formally agreed and signed as a correct record.  
(For: 4 votes, Against: 0 votes, Abstentions: 3 votes)

#### **256 – MINUTE UPDATE AND MATTERS ARISING**

##### **Minute 247(a) – Western Route**

Mr Matthews said that the Community Partnership had written to the County about the need to protect the existing planned route.

Ms Wilson said two road options had been presented in the consultant's report, either a road which was economically viable or a tunnel along the whole length. She advised that protecting the existing road scheme was important for Portland and the surrounding area.

From the chair Cllr. Draper thought that in the meantime improvements were necessary in Wyke Regis and along the Portland Road there.

It was agreed to bring the subject to the next Town Council meeting.

#### **257 – DESIGNATION OF GROUP**

It was proposed by Cllr. Draper and **RESOLVED** – that the designation of the Group be changed to Neighbourhood Plan Management Committee. (7-0-0)

(Cllr. Lees joined the meeting.)

#### **258 – MEMBERSHIP OF MANAGEMENT COMMITTEE**

It was proposed by Cllr. Draper and **RESOLVED** – that Mr Matthews be admitted as a co-opted member of the Committee.

#### **259 – OPEN FORUM**

There were no members of the public present.

## **260 – PLAN UPDATE**

Cllr. Draper reported that there had been a further workshop on the Economic Vision and a meeting of its board the previous week. More refinements had been agreed to the Vision and they had looked at the headline figures. It was planned to produce a glossy summary of the Vision and invite Borough members to a public meeting in January, giving all a chance to comment on the Vision.

Ms Wilson said care should be taken over the numbers for the key performance indicators and targets. If, for example, the projected number of jobs to be created was underestimated in the Plan this may impact on the ability to secure much needed funding. There was a need to tie in the Plan with the work being done on the Western Growth Corridor.

Mr Matthews said four specific action groups had emerged from the Vision workshop and it was the intention to form a Portland Tourist Board.

## **261 – CONSULTANCY WORK PLAN**

Mr Matthews referred to Paul Weston's winter work programme for the Plan. The tasks set out for November had all been achieved. Mr Weston will attend the next meeting of the Management Committee. Mr Matthews had seen his template for a policy framework. He thought that by March it should be possible to say when a draft Plan would be ready to go to consultation.

Cllr. Draper hoped a final Plan would be ready in August. The Council would be able to adopt parts of the Plan without going first to a referendum.

Mr Matthews also mentioned seeking advice from Oliver Rendall, but Borough officers were reluctant to make a judgement on the Plan too early.

## **262 – FUTURE WORK AND WORKGROUPS**

Cllr. Draper hoped to get individuals with special interests to get involved in the plan. One way would be to hold working group workshops immediately after Management Committee meetings, with both Committee members and residents present.

Cllr. Draper therefore proposed and it was **RESOLVED** – that future meetings consist of a formal Management Committee meeting and a workshop session based on the new workgroups, these to be advertised in the future. (8-0-0)

Cllr. Wild said that the Marine & Environment Partnership should be a lead body for liaison between organisations on the Island with Partnership members involved.

It was agreed that the Environment and Social Facilities workgroups meet and report back to the Management Committee.

Cllr. Lees pointed out the need for the Plan to give recognition to unrecorded footpaths.

Cllr. Wild asked for advertisement of the workgroups to be sent to all lay Marine & Environment members with the meeting minutes.

Cllr. Draper requested endorsement of the conservation areas in the Plan.

**263 – DATE OF NEXT MEETING**

The next meeting of the Management Group will take place on Wednesday, 13<sup>th</sup> January 2016, starting at 7.00 pm.

The meeting ended at 7.55 pm.

Signed: ..... (Chair) Date: .....