

**PORTLAND TOWN COUNCIL
MINUTES OF THE NEIGHBOURHOOD PLAN
MANAGEMENT COMMITTEE MEETING
HELD ON WEDNESDAY, 7TH MARCH 2018 AT 7.00 PM
AT EASTON METHODIST CHURCH HALL, EASTON**

PRESENT: Councillors Jo Atwell, Sue Cocking, Lucy Grieve, Ray Nowak and Rod Wild, together with Andy Matthews (Neighbourhood Plan Working Group)

IN ATTENDANCE: Ian Looker (Town Clerk), Charlotte Richards (Assistant Town Clerk), Paul Weston (Consultant), Councillor Paul Kimber (Weymouth & Portland Borough Council) and three members of the public.

Councillor Atwell in the Chair.

354 – APPOINTMENT OF CHAIRMAN

RESOLVED – that Cllr. Atwell chair the meeting.

355 – APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Jim Draper and Charlie Flack, together with Sandie Wilson (Portland Port).

356 – DECLARATIONS OF INTEREST

Mr Matthews declared non-pecuniary interests in The Journey project, Portland Community Partnership and Portland Land Trust.

357 – MINUTES OF THE MEETING HELD ON 8TH November 2017

The minutes were formally agreed and signed as a correct record.

358 – MATTERS ARISING FROM THE MINUTES

There were none.

359 – OPEN FORUM

There were no comments or questions.

360 – INFORMAL CONSULTATION

Mr Weston spoke regarding the public responses received in the consultation. In the main they had been supportive of the Plan and constructive to help make adjustments. The report showed what action had been taken in response to each comment.

There had also been discussions with the Port. Some changes had been made to the Plan, but Sandie Wilson had asked for extra time to complete the Port's assessment. The Committee agreed to grant this. It also agreed that the complete list of responses be displayed on the Plan website.

361 – REVISED DRAFT PLAN

The next stage would be to submit the Plan to consultants for a strategic environmental assessment (SEA) and depending on the extent of any

recommended changes to proceed to the formal (Regulation 14) consultation.

362 – REVISION TO DEFINED DEVELOPMENT BOUNDARIES

Mr Matthews explained that in recent times some development had occurred beyond the development boundaries. As a result, the Working Group had done some work to revise them. He went on to explain each of the individual changes to the boundaries listed in the additional agenda paper and accompanying maps.

RESOLVED – that, subject to further consultation with the Port, the boundaries defined in the additional agenda paper be used as the basis of the boundaries map in the version of the Plan to go for a strategic environmental assessment.

363 – BUDGET AND PROCESS

Mr Matthews explained that finance would be necessary to complete the consultant’s work on the Plan. At the present time it was not covered by grants, but further advice on grant availability would be made known shortly.

364 – DATE OF NEXT MEETING

The next meeting of the Committee will be held on Wednesday, 9th May 2018, starting at 7.00 pm, at Easton Methodist Church Hall, Easton.

The meeting ended at 7.55 pm.

Signed: Date:
(Chairman)