

**PORTLAND TOWN COUNCIL  
MINUTES OF THE NEIGHBOURHOOD PLAN  
MANAGEMENT COMMITTEE MEETING  
HELD ON WEDNESDAY, 12<sup>TH</sup> APRIL 2017 AT 7.00 PM  
IN THE PETER TRIM HALL, ST GEORGE'S CENTRE**

**PRESENT:** Councillors J. Draper (Chairman), Ms J. Atwell, Mrs S. Cocking, Mrs S. Reynolds and R. Wild, together with Andy Matthews (Working Group)

**IN ATTENDANCE:** Ian Looker (Town Clerk)

**334 – APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs C. Flack, C. Gover and D. Symes, together with Leo Henley Lock (Dorset Wildlife Trust).

**335 – DECLARATIONS OF INTEREST**

Mr Matthews declared non-pecuniary interests in the MEMO project and Portland Community Partnership.

**336 – MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> FEBRUARY 2017**

The minutes were formally agreed and signed as a correct record.

**337 – MINUTE UPDATE AND MATTERS ARISING**

**Minute 328 – Open Forum**

Mr Matthews reported that the Living and Learning review was progressing.

**338 – OPEN FORUM**

There was no comment.

**339 – LOCAL PLAN REVIEW AND CONSULTATION**

Mr Matthews said there had been no response to his draft submission to the Local Plan review, which he had then forwarded to the Borough. It would also be used as an evidence base to support grant applications.

**340 – HERITAGE AND CHARACTER STUDY**

The draft version had been sent out and comment returned from the Working Group, so now the final version was awaited. There were issues to be resolved around the use of land at the Port. Mr Matthews detailed how the Study would be made available to the public. Three broad questions were to accompany it in order to gauge public opinion.

**RESOLVED** – that the Committee allocate up to £50 to provide extra copies of the Study, to include at least the Council Offices, Library, Osprey Leisure Centre and one reserve copy.

**341 – PLAN UPDATE AND PROJECT BUDGET**

Cllr Draper explained that they were following the Locality suggestion to identify sites for development, some of which he and Mr Matthews had already looked at, others still to be added, but with professional advice on how

they might be used.

Regarding the Plan budget Mr Matthews said that £3,000 could be carried forward from the previous financial year as reserve release. A further grant application of £4,500 had been submitted, which would cover ten days' work by the consultant to the end of October.

It was proposed by Cllr Draper and **RESOLVED** – that this grant be used to fund the additional work by Paul Weston.

**342 – FORMAT OF NEXT MEETING**

This would be an informal workshop.

**343 – HOUSING NEED (Additional Item)**

Cllr Wild passed on comments made at a DAPTC meeting about the possibility of compiling a register of local people in need of housing accommodation, either to buy or rent.

**344 – DATE OF NEXT MEETING**

The next meeting will take place on Wednesday, 10<sup>th</sup> May 2017, to be held in Easton Methodist Church Hall and the next Committee meeting on Wednesday, 12<sup>th</sup> July, venue not yet confirmed, both starting at 7.00 pm.

The meeting ended at 7.55 pm.

Signed: .....  
(Chairman)

Date: .....