

**PORTLAND TOWN COUNCIL**  
**FINANCE COMMITTEE**  
**MINUTES OF THE MEETING**  
**HELD IN THE COUNCIL OFFICES**  
**ON WEDNESDAY, 1<sup>ST</sup> NOVEMBER 2017**

**PRESENT:** Councillors Susan Cocking (Chairman), Jo Atwell, Jim Draper, Charlie Flack and Ray Nowak

**IN ATTENDANCE:** Ian Looker (Town Clerk) and two members of the public.

**88 – APOLOGIES FOR ABSENCE**

All members were present.

**89 – DECLARATIONS OF INTEREST**

There were none.

**90 – MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> OCTOBER 2017**

The minutes were formally agreed and signed as a correct record.

**91 – MINUTE UPDATE AND MATTERS ARISING**

**Minute 79 – Civic Regalia Insurance**

Cllr. Flack thought the regalia would be available after the Remembrance service.

**92 – PUBLIC PARTICIPATION**

Mr Andy Matthews spoke with reference to Agenda Item 8 – Council services and Strategy. He was concerned that the Borough Council was allocating a sizeable amount of money for Weymouth Town Council, which was government funding for modernisation. Similarly the Borough was withholding from Portland Town Council the opportunity for gaining income through the transfer of Island car parks.

**93 – 2017/18 FINANCIAL REPORT TO 31<sup>ST</sup> OCTOBER 2017**

**RESOLVED** – that the report be accepted.

**94 – ARTIST ROW AND LORD CLYDE TOILETS**

**RECOMMENDED** – that the Council accept the Borough Council offer of ownership, Lord Clyde either a store alone or as combined toilets and car park.

The Clerk was asked to request the Borough for a viewing of Lord Clyde. Cllr. Nowak will give Councillors an update on the property at Brandy Row once he has received a report from the Conservation officer.

**95 – REVIEW OF COUNCIL SERVICES AND STRATEGY**

**RECOMMENDED** – that the Council reviews the presentation of budget reports and delegates the Finance Committee to consider and present a report on this.

**96 – BUDGET, 2018/19**

**RECOMMENDED** – (1) that £1,600 be vired from Contingencies to a new category, HR Support in the 2017/18 budget and (2) that £1,600 be transferred from Contingencies to HR Support (new) in the 2018/19 budget.

**97 – ACCOUNT SIGNATORIES**

**a) Unity Trust Bank**

Cllrs. Draper and Nowak still have to register as active signatories.

Cllr. Flack requested presentation cheques in time for the Portland Sparkle event.

**b) Nationwide Building Society**

The change of address form had been signed by one of the account signatories.

With regard to changes of signatories on the account it was agreed that the existing signatories be invited to discuss current arrangements for the account.

**98 – SMALL CLAIM**

**RECOMMENDED** – that, having taken all reasonable steps, the amount owing be written off as a bad debt.

**99 – DATE OF NEXT MEETING**

The next meeting of the Committee will be held at the Council Offices on Wednesday, 13<sup>th</sup> December 2017, starting at 10.30 am.

The meeting ended at 11.45 am.

Signed ..... Dated .....  
(Chair)