

## PORTLAND TOWN COUNCIL

### FINANCE & PROJECTS COMMITTEE MINUTES OF THE MEETING HELD ON WEDNESDAY 11<sup>TH</sup> AUGUST 2010

**PRESENT:** Councillors Mrs E. Munro-Price (Chair), Mrs S. Bradley, N. Charlton, Mrs J. Collinge, M. Gosling and R. Paisley.

**IN ATTENDANCE:** Ian Looker (Town Clerk) and ten members of the general public.

#### **1002 – APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. R. Denton-White, G. Duncan, R. Hughes, T. Munro, I. Munro-Price, D. Thurston and Mrs S. West.

#### **1003 – DECLARATIONS OF INTEREST**

There were none.

#### **1004 – MINUTES OF THE MEETING HELD ON 2<sup>ND</sup> JUNE 2010**

The minutes of the meeting were formally agreed and signed as a correct record.

#### **1005 – MINUTE UPDATE AND MATTERS ARISING**

No matters were raised.

#### **1006 – FINANCIAL MATTERS**

##### **a) Payments for Authorisation**

The Clerk drew members' attention to the monthly bank charges, which appeared to have ceased. The Council is awaiting a response from Lloyds TSB.

**RESOLVED** – that the schedule of invoices (cheque refs. 2424 – 2435) in the sum of £3,380.33 including VAT be authorised for payment.

##### **b) 2010/11 Financial Report to 29<sup>th</sup> July 2010**

**RESOLVED** – that the report be accepted.

#### **1007 – COUNCIL GRANTS, 2010/11**

Representatives of each of the organisations submitting requests gave a presentation. After due discussion it was **RECOMMENDED** – that the following grants be made:-

Boscawen Lifesaving & Rescue Club: £375, subject to providing a copy of its latest accounts

Island of Portland Heritage Trust: £350

Islanders Club: £189

Portland United Youth Football Club: £250, subject to providing a copy of its latest accounts and making a further presentation at the next meeting of the Committee

South Dorset Community Sports Trust: £335

#### **1008 – TOWN CRIER UNIFORM**

Mrs Sandy Cave, wife of the prospective Town Crier, presented members with illustrations of a suggested costume design, together with material samples and details of costs.

It was proposed by Cllr. Collinge, seconded by Cllr. Bradley and **RESOLVED** – that the costume design be approved for use by the Town Crier.

It was proposed by Cllr. Charlton, seconded by Cllr. Collinge and **RESOLVED** – that the uniform coat and breeches be blue in colour with green facings and the waistcoat green.

It was also proposed by Cllr. Charlton, seconded by Cllr. Paisley and **RESOLVED** – that Cllrs. Bradley and Collinge investigate other materials for the uniform and report back to the Town Crier Working Group. It was further **RECOMMENDED** – that the Council pay Mrs Cave £200 for making the uniform.

#### **1009 – FINANCE & PROJECTS COMMITTEE POWERS**

**RECOMMENDED** – that Finance & Projects Committee have full delegated powers to make financial decisions within the budget funds allocated and the remit of the Committee. The Chair of the Finance & Projects Committee will bring recommendations on the adoption of revised Terms of Reference for the Committee to the next meeting of the Town Council.

#### **1010 – ORDER OF BUSINESS**

It was agreed that all the remaining items of business be deferred with the exception of Agenda Items 9(c) - Deployment of Council Funds, 12 – Administration Accommodation and 13 – Portland Flag.

#### **1011 – DEPLOYMENT OF COUNCIL FUNDS**

It was proposed by Cllr. Charlton, seconded by Cllr. Elspie Munro-Price and **RECOMMENDED** – that the sum of £20,000 be invested with Lloyds TSB at an interest rate of 1% for six months.

#### **1012 – ADMINISTRATIVE ACCOMMODATION**

It was agreed that the general issue be deferred to the next meeting of the Town Council, but in the meantime the Council write to the Borough requesting a report on the condition of the Mayor’s Parlour and its suitability for use either in its present form or as an office.

#### **1013 – PORTLAND FLAG**

**RECOMMENDED** – that the Council purchase a Portland flag, 5’ x 7.5,’ at an estimated cost of £150.

#### **1014 – DATE OF NEXT MEETING**

The Chair advised members that the next meeting of the Committee would take place on Wednesday, 20<sup>th</sup> October 2010, commencing at 7.00 pm.

The meeting ended at 9.45 pm.

Signed ..... Dated .....  
(Chair)