

PORTLAND TOWN COUNCIL
COUNCIL GRANT SCHEME

1. The maximum grant payable to any one organisation is £500.
2. The purpose of the grant should be the one-off purchase of goods or services rather than to meet the ongoing maintenance costs of the organisation.
3. Any grant awarded shall not exceed 50% of the sum required by the organisation for the purpose stated in its application.
4. Where a grant is awarded the organisation concerned should be able to demonstrate that it has clear plans for raising the remainder of the necessary finance.
5. The applying organisation should be a properly constituted not-for-profit body and should be either based wholly on Portland, or able to demonstrate that its beneficiaries are residents of Portland.
6. The organisation should demonstrate that it is providing a service outside the scope of or in addition to normal public sector provision.
7. Where a grant is given towards the purchase of equipment or as a contribution to building works etc, it should only be paid once an invoice has been received from the organisation concerned, or upon the production of other equivalent evidence to the satisfaction of the Town Clerk.
8. Where a "pump-priming" grant is provided, the Council will need to be satisfied that the organisation concerned has proposals to become self-supporting.
9. A representative of the organisation shall attend the meeting to award grants in order to answer any questions the Council might have.
10. An organisation awarded a grant shall provide a report to the Town Council on how their grant-aided project has achieved its aims. The Town Clerk reserves the right, on behalf of the council, to inspect any purchases of furniture and equipment etc, or any building work that has been carried out, to verify that the grant has been used for the purpose authorised.
11. Grants are not payable to organisations or charities operating abroad, as stipulated by Section 137 of the Local Government Act 1972.
12. Grants cannot be used to "sponsor" named individuals, e.g. aspiring sportsmen, as stipulated by Section 137 of the Local Government Act 1972, amended by Section 38 of the Local Government & Housing Act 1989.