

## PORTLAND TOWN COUNCIL

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8<sup>th</sup> December 2016

Dear Councillor

You are hereby summoned to attend a **MEETING** of the **PLANNING & HIGHWAYS ADVISORY COMMITTEE**, to be held in **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE** on **THURSDAY, 15<sup>TH</sup> DECEMBER 2016** commencing at **7.00 pm**, when the business set out below will be transacted. (Please note change of day.)

It is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker  
Town Clerk

## AGENDA

1. **Apologies for Absence** – to receive
2. **Declarations of Interest** – to receive any declarations from Councillors or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests
3. **Minutes of the Meeting held on 23<sup>rd</sup> November 2016** – to agree and sign (see attached)
4. **Deputy Chairman's Report, Minute Update and Other Matters Arising** – to receive (see attached)
5. **Public Participation** – to allow comment from the public on any item on the agenda
6. **Neighbourhood Plan** – to receive an update on progress
7. **Planning Applications notified by Weymouth & Portland Borough Council** – to consider  
Standard List of Planning Applications (attached)
8. **Enlarged Beach Hut Replacements** – to consider the further reply received from the Borough (attached)
9. **Planning Contravention Issues** – to receive Planning Officer's reports and consider issues raised by members
10. **Planning Applications notified by Dorset County Council**  
– to consider
11. **New Borough Planning Procedures** – to receive a report from the Clerk (attached)
12. **Date of Next Meeting**  
The Committee's next meeting is scheduled for Wednesday, 25<sup>th</sup> January 2017, at Easton Methodist Church Hall, Easton, commencing at 7.00 pm.

## Minute Update

**a) Minute 2504 – Public Participation: Bumpers Lane**

A letter has been sent to Dorset Highways.

**b) Minute 2507 – Enlarged Beach Hut Replacements**

We have written a second letter to the Borough on the subject and received a reply. See Agenda Item 8. Members are asked to clarify whether they are content to view **individual** site plans of beach huts or also wish to have **area** site plans showing groups of beach huts.

**c) Minute 2510 – Road Schemes**

A meeting has not yet been arranged.

# Portland Town Council Applications

For applications registered between 13/11/2016 and 7/12/2016

Date Valid	Application No	Location and Proposal	Applicant and Agent's Name
5/12/2016	16/574/FUL	22 Cove Cottages Erect summer house and tool shed (retrospective)	Mr Christopher Stone
<b>PTC Recommendation</b> .....			
8/11/2016	16/666FUL	Hut 21, Field 766, access track to Fields 758 and 766 – 769 Replacement beach hut	Mrs Elizabeth Parry Mr Richard Burgess
<b>PTC Recommendation</b> .....			
28/11/2016	16/770/LBC	Building 781, Storehouse Jetty Road North, Portland Port Installation of non-illuminated fascia sign	Portland Port
<b>PTC Recommendation</b> .....			
11/11/2016	16/772/ADV	Building 781, Storehouse Jetty Road North, Portland Port Installation of non-illuminated fascia sign	Portland Port
<b>PTC Recommendation</b> .....			

14/11/2016	16/783/FUL	Land adjacent to Avalanche Road	Betterment Properties (Weymouth) Ltd
		Erection of ten two-storey dwellings (four lifetime homes) and access road with relocation of remaining allotments to land at the rear of site (Full)	

**PTC Recommendation.....**

14/11/2016	16/814/FUL	Hut 8, Field 769, access track to Fields 758 and 766 – 769, Portland Bill	Mr Barry Anstey
		Retention of existing beach hut	

**PTC Recommendation.....**

16/11/2016	16/816/FUL	21 King Street	Mr & Mrs R Sherwood
		Proposed front and rear dormer windows to existing loft room	Jago Bruford Design

**PTC Recommendation.....**

10/11/2016	16/840/LBC	215 Wakeham	Mrs Janet Pearson
		Replacement front windows on ground, first and second floors	

**PTC Recommendation.....**

4/11/2016	16/866/FUL	4 Bown Hill	Mr & Mrs Flowers
		Erection of extension	Steven Jones Plan Design

**PTC Recommendation.....**

## **ENLARGED BEACH HUT REPLACEMENTS**

Mr Darren Rogers  
Planning Services  
Weymouth & Portland Borough Council  
South Walks House  
South Walks  
DORCHESTER  
DT1 1YZ

28<sup>th</sup> November 2016

Dear Mr Rogers

### **BEACH HUT ENLARGEMENTS**

Thank you for your reply of 9<sup>th</sup> November to our letter.

Having given the matter further consideration our Planning Committee has asked me to request a copy of site plans showing all beach huts on the Island, at the Bill, Church Ope and West Weares, together with details of the land ownership at the sites concerned.

The members would like to keep track of the dimensions of the huts, so I should be grateful if you could also advise me how feasible would it be to produce this information for us.

Yours sincerely

Ian Looker  
Town Clerk

[Edited]

**From:** Darren Rogers  
**Sent:** 7 December 2016  
**To:** Portland Town Council  
**Subject:** Portland Beach Huts

FAO Ian Looker

Dear Ian

Thank you for your letter dated 28th Nov 2016 as attached.

The simplest way for you and your members to look at site plans of beach huts at the Bill, Church Ope and West Weares is to do a planning search on D4U.

Got to the planning application search page for Weymouth & Portland:  
<http://webapps.westdorset-weymouth.gov.uk/PlanningApps/Pages/Search.aspx>

and in the Proposal box type 'beach hut' – see below and then press search.

It will reveal a whole host of beach hut applications along with plans to view.

You may search for planning applications for both West Dorset District Council and Weymouth & Portland Borough Council. If you know the application number you are looking for, enter the number in the Application Number field and press the Search button. To find recent applications, you need only enter the number in the Recent Applications or Decisions field and press Search. For other searches, complete fields as required and press Search. Please note: Due to a change in our processes, in order to submit comments using the online facility, you will be required to register your email address. You will then be sent a password that can be used to log in, after which you will be able to submit your comments. Registered users' comments submitted will be viewable online immediately. To register, please visit the [registration page](#).

Which authority?	<input type="text" value="Both authorities"/>			
Application Number	<input type="text"/>			
Recent Applications or Decisions	<input type="text" value="Any applications"/>			
Address	<input type="text"/>			
Proposal	<input type="text" value="beach hut"/>			
Parish	<input type="text"/>			
Ward	<input type="text"/>			
Applicant	<input type="text"/>			
Agent	<input type="text"/>			
Registered (consultation start date)	From	<input type="text"/>	To	<input type="text"/>
Decided	From	<input type="text"/>	To	<input type="text"/>
<input type="button" value="Search"/>				

I will also ask our enforcement officer Neil Dackham to see if he has any comprehensive record of applications and if he has, whether he can share that with you.

Kind regards

Darren Rogers

Area Planning Manager (Western) for Dorset Council's Partnership

## **New Borough Planning Procedures**

Members will be aware of some of the changes resulting from the Dorset Councils Partnership decision to adopt “paperless” working procedures with regard to Planning. This week (7<sup>th</sup> December) I attended for the first time a meeting of the pilot group monitoring these changes. It consists of Partnership officers and a small number of West Dorset parish clerks.

The changeover process is now well under way. From 1<sup>st</sup> January the Partnership will no longer supply the weekly list of planning applications. From 1<sup>st</sup> February all reporting of parish planning committee decisions will have to be made online. This means we shall no longer be able to send the Borough a copy of the minutes to convey decisions but will input the information electronically. In effect the Partnership has relieved itself of processing the details of applications related to parish committees by shifting the work before and after parish planning meetings to the parishes themselves.

The Partnership’s IT work to carry out the procedural changes is planned to be finished by the end of February. However it was admitted at the meeting that the West Dorset and Weymouth planning portal is now out of date and will need to be replaced.