

**PORTLAND TOWN COUNCIL**

Council Offices  
Portland Community Venue  
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10<sup>th</sup> October 2019

Dear Councillor

You are hereby summoned to attend a **FULL COUNCIL MEETING** of **PORTLAND TOWN COUNCIL**, to be held in the **PORTLAND COMMUNITY VENUE** on **WEDNESDAY, 16<sup>th</sup> OCTOBER 2019**, commencing at **7.00 pm** when the business set out below will be transacted.

Please inform the Clerk if you are unable to attend.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Karon McFarlane  
Town Clerk

## SUMMARY AGENDA

1. Chairman's Welcome
2. Prayers
3. Presentation by Stephan Ganther (Conservation Officer)
4. Apologies for Absence
5. Declarations of Interest
6. To Approve the Minutes of the Meeting Held on 18<sup>th</sup> September 2019
7. Minute Update and Matters Arising from the Minutes
8. Presentation by Cllr Sue Cocking – Dorset Council Plan
9. Democratic Public Half Hour Open Forum
10. Chairman's Update
11. Town Mayor's Announcements
12. Receive written reports from Dorset Councillors
13. Financial Matters
14. Plastic Free Portland
15. Weymouth Beach and Promenade Deck Chairs
16. Exclusion of Press & Public
17. Date of Next Meeting

## Agenda

- 1. Chairman's Welcome**
- 2. Prayers**  
To be taken by the Mayor's Chaplain – Mrs Paula Brown
- 3. Presentation by the Conservation Officer (Stefan Ganther)**
- 4. Apologies for Absence**  
To approve apologies of absence.
- 5. Declarations of Interest**  
To receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 6. To Approve the Minutes of the Meeting Held on 18<sup>th</sup> September 2019**  
To approve the minutes of the meeting held on 18<sup>th</sup> September 2019 as a true and accurate record of the meeting – Copy attached.
- 7. Minute Update and Matters Arising from the Minutes**  
To receive any updates or matters arising from the minutes of the Full Council Meeting of 18<sup>th</sup> September 2019.
- 8. Presentation by Cllr Cocking – Dorset Council Plan**
- 9. Democratic Public Half Hour Open Forum**  
To receive questions from Members of the Public.
- 10. Chairman's Update**  
To receive updates from the Chairman.
- 11. Town Mayor's Announcements**  
To receive an update from the Mayor of events attended in August 2019.
- 12. Receive Written Reports from Dorset Councillors**  
For the Chairman to advise the Councillors of any written reports received from Dorset Councillors. **See Annex A to this agenda**
- 13. Financial Matters**  
To receive a request for the authorisation of payments in October 2019.  
**See Annex B to this Agenda** (to follow).
- 14. Plastic Free Portland**  
Cllr Harpley will present a motion that seeks support from Portland Town Council for Portland to achieve plastic free status. **See Annex C to this Annex.**
- 15. Weymouth Beach and Promenade Deck Chairs Concession**  
Weymouth Town Council are seeking a decision from Portland Town Council as to whether they wish to continue to be part of the concession scheme for deck chairs on Weymouth beach and promenade. **See Annex D to this Annex.**
- 16. Exclusion of Press & Public (discretionary)**  
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) \*\*\* by reason of the confidential nature of the business to be transacted.”  
  
There is no exempt business for this meeting
- 17. Date of Next Meeting**  
The Committee's next meeting is scheduled to take place on Wednesday 13<sup>th</sup> November 2019, at Portland Community Venue, Three Yards Close, Portland at 7.00 pm.

Written report received from Dorset Councillor – Cllr Paul Kimber

Dear Paul,

I am forwarding background below on Portland Sculpture & Quarry Trust (PSQT) and including some of the points we are submitting in response to the Neighbourhood Plan Consultation for 9th October.

Weymouth & Portland Borough Council (WPBC) comments on the 'Heritage and Character Study Consultation Report' (August 2017) re Portland Neighbourhood Plan Map Area LCA6, stated that '...the report didn't really emphasise the importance of the openness and nature of conservation or celebrate the Portland Quarries Nature Park which is an exemplar project for GI management'. PSQT feel that acknowledgement for Portland Quarries Nature Park is still lacking in the plan.

Previous representations by PSQT to WPBC and the Portland Town Council Marine Environment & Tourism Committee re Tout Quarry Sculpture Park & Nature Reserve and the wider Portland Quarries Nature Park has provided information and updates on projects developed in Partnership with Dorset Wildlife Trust and others within the network of interrelated / connected quarries, and four of the project proposals are represented below.

I am also providing a short background to give an understanding of the sequence of development that has taken place for Portland Quarries Nature Park:

### **Background**

Portland Sculpture & Quarry Trust established Tout Quarry Sculpture Park in 1983, as the first quarry the Island to address a new after-use - placing Portland on the map through the first Sculpture Park in a quarry in the UK.

The concept for the 'Quarry Park' originated in 1994 from PSQT's 10th Anniversary Seminar - 'Looking Out from Tout', and pre-dates 2012 Olympics as the suggested date when the Quarry Park was brought forward as a legacy to the Olympics. The 1994 seminar was chaired by artist Antony Gormley with presentations by professional artists on their temporary and permanent work and discussed the way forwards from establishing the Sculpture Park and saving the quarry from further mineral extraction - as the last remaining historic quarry that was still intact - by developing a creative and educational resource. The weekend seminar of presentations by artists, planners, quarrymen, educators, earth scientists, ecologists/naturalists and industry led to a PSQT working group for quarry restoration. The group was formally taken forward by WPBC as part of EU / KONVER scheme, where regular Quarry Park meetings were held on Portland and at WPBC to progress the partnership.

WPBC acknowledged PSQT's project in 1997 as an exemplary use of former quarry environment that has diversified visitor interest on the Island, provided activity for longer visitor stay, and made a long-term contribution to the local economy through sustainable tourism and educational initiatives '[including the first validated Higher Education courses in South and West Dorset).

Design concepts for the restoration and after-use of quarries were developed by PSQT through two significant Mineral Industry Sustainable Technology (MIST) Research Projects 2002-2007 funded through DEFRA. The PSQT led projects had 34 Partners and developed a 'New Model for Quarry Regeneration' with design workshops that engaged over 2,000 people from the community in the planning for closure, restoration and after-use for quarries in the North of the Island. This work was supported by WPBC Local Plan policy TO9-that listed PSQT and Albion Stone Quarries initiatives at the Drill Hall and for quarry restoration. The PSQT projects for MIST also informed government policy for the regeneration of historic quarry sites and quarry projects elsewhere in the UK.

### **Portland Sculpture & Quarry Trust - Four Projects for Portland Quarries Nature Park:**

The four projects include education and training opportunities that focus on local distinctiveness with a view to landscape, sustainability and management that relates to a global picture of changing

priorities for economic, social and environmental improvement, if we are to make changes at a local level to help mitigate climate change.

**1) Memory Stones** - Landmark arrival point and interpretative gateway to the wider Portland Quarries Nature Park. (please see draft interpretation panel below).

**2) New Cultural Routes / Gateways** - Seven Professional Artists working alongside field study research by ten eminent Geologists will identify sites of cultural and scientific importance for site specific work, creating a route of 1.8 miles - that curates a journey through Tout Quarry and the wider Portland Quarries Nature Park.

Artists, masterclasses and workshops for the transfer of skills will enable new talent to grow and expand the potential of young people and early career artists; contributing to curated journeys for the interpretation of integrated sites, with the Amphitheatre on the East Cliff as a destination - in a parallel 1.8 mile cultural route that connects London to Portland.

Artists workshops will encourage responses by the community using photography, sound, film, graphic media and performance to convey a layered experience of Portland's landscape.

**3) The Drill Hall** - Legacy Project for the 'Living Land Archive' with exhibition and archive displays in the Drill Hall that is strategically placed at the centre of fourteen surrounding quarry environments (Portland Quarries Nature Park) within half a mile radius, accessed by public footpaths (please follow attached link to DLM Forum presentation). [https://drive.google.com/file/d/1GKfep3ZF3grxwj-iv8ltncQqnNOjR\\_k7/view](https://drive.google.com/file/d/1GKfep3ZF3grxwj-iv8ltncQqnNOjR_k7/view)

**4) The Portland Amphitheatre** - Will provide interpretation of East Cliff as a destination for Portland Quarries Nature Park creating a connection between the quarrying of Portland stone Portland and the building of London. The Portland Amphitheatre will be a stunning destination within with a world class exposure of geology as identified by five eminent Geo-scientists. The site also has a long architectural history that links Portland and London through parallel walks of 1.8 miles in both places - connecting the Quarry to the City.

**The Amphitheatre** is presently a neglected former quarry site with demolition waste and invasive plant species. The Amphitheatre project has been the subject of many consultations with drawings by architects who have worked with the community and youth groups, designing a space that they will ultimately perform in themselves. The Amphitheatre project brings positive cultural use, landscape management and interpretation to the East Cliff, with the site directly adjacent to the South West Coast foot path, overlooking the sea.

Each project connects with existing organisations on the Island, creating a cohesive journey via the interconnected network of quarries that have historically shaped the islands contours and landscape; and re-engage people with its character and identify in a forward looking way.

I hope that this short summary of our development and project proposals is helpful and please let me know if there is any further information that I should send.

**Motion for Full Council Meeting  
Wednesday 16<sup>th</sup> October 2019**

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Proposed by: Cllr. Sara Harpley

Seconded by: Cllr. Charlie Flack

**Portland Town Council will lead by example and remove all single use plastic items from their premises.**

**Portland Town Council will encourage plastic free initiatives, promote the campaign and support events.**



The Plastic Free Communities nationwide initiative instigated by Surfers Against Sewage is encouraging and supporting local communities, businesses, schools, community groups and local authorities to reduce, remove or replace single use plastic items.

Local councils are in a unique position to lead change; they act as consumers, influencers and a political body that can show unity, install confidence and determination in making change succeed.

A number of local towns have already achieved 'Plastic Free Status' including Dorchester, Lyme Regis and Swanage. Currently, Charmouth, Weymouth, Bridport, Wareham, Blandford and Poole are working towards achieving their status which includes as an objective a motion similar to the above.

What would Portland Town Council need to do next?

- Demonstrate leadership and set up a working group to examine the options available to reduce avoidable single-use plastic
- Perform a complete audit of avoidable, single-use plastic items used across council owned buildings and facilities.
- Develop a plastics strategy with specific objectives for eliminating avoidable single-use plastics. Link this to environmental policy, waste strategy and sustainable procurement policies where appropriate.
- Ensure appropriate recycling routes are available to capture plastic.
- Enable reuse and refill schemes to replace single-use plastic consumption.
- Consider how you can promote the reduction of single-use plastics across the council area and involve collection and waste disposal authorities in this process.

Thank You

Cllr. Sara Harpley

**Weymouth Beach and Promenade Deckchairs**

Weymouth and Portland Borough Council have previously run a scheme that entitled residents of Weymouth and Portland, over the age of 60, a reduction in price when renting out deckchairs on Weymouth Beach and Promenade.

With the split of Weymouth and Portland Councils in April 2019 Weymouth Town Council proposed that they would continue to offer the reduction until such time that the concession scheme came up for revision and renewal. That time has now arrived, and I have received an email from Weymouth Town Council that their proposal for 2019/2020 is due to be presented to their Services Committee on 23<sup>rd</sup> October 2019.

A previous request was made to Weymouth Town Council for them to provide the numbers of Portland residents who have made use of the concession; regrettably that level of detail was not available.

Should PTC wish to remain within the scheme then that will come at a cost. The cost is not yet available but for previous schemes (Twinning) this has been worked out by using the ratio of Portland residents to Weymouth residents in relation to the total cost. The risk is that the number of Portland residents who will take up the concession will not match the numbers anticipated by Weymouth Town Council and PTC could end up paying for a concession that is not fully utilised and does not deliver value for money.

Portland Town Council is now requested to consider whether it wishes to remain part of the concession scheme, in which case the Officers will pursue and negotiate a fee to remain; or to inform Weymouth Town Council that it does not wish to continue to be a party to it.

## PORTLAND TOWN COUNCIL

### TOWN COUNCIL MEETING HELD AT 7PM ON WEDNESDAY 18<sup>th</sup> SEPTEMBER 2019 AT PORTLAND COMMUNITY VENUE

#### **PRESENT:**

Councillors: Charlie Flack (Chairman), C. Parkes, B Parkes, S Harpley, J Draper, C Atkins, S Cocking, R Hughes, P Roper, P Kimber, G Lewis, S West, D Thurston.

#### **IN ATTENDANCE:**

Andy Matthews (Neighbourhood Plan Working Group) and 14 members of the public.

#### **3940. Chairman's Welcome**

The Chairman welcomed all to the meeting and advised that there was no planned fire alarm testing and indicated to those present the various fire exits.

#### **3941. Prayers**

The Mayor's Chaplain Mrs Paula Brown led the meeting in prayer.

#### **3942. Presentation by Inspector Gosling – Dorset Police**

Inspector Barry Gosling of Dorset Police delivered a presentation on the issue of crime and the reporting of crime within the Weymouth and Portland area. He stated that in general Portland was a safe place to live with an overall reduction in crime of 1.5% over the last year. He explained that he was keen to improve communication and plans were in place to introduce local surgeries; he was hoping that this would allow residents of Portland to be able to come and speak with them. In support of this, he introduced PC Billy Taylor who would be joining the local team on Portland at the end of October. He recognised that there were some very local issues that required support and asked that any instances of crime or anti-social behaviour be reported. He felt that many people suffered in silence and urged that everyone make the effort to report crimes to the Police. He explained that there were several ways in which crimes could be reported and that more information on the various ways were available on the website; he also agreed to email posters to the Town Clerk for further dissemination. He acknowledged that the act of reporting crimes would present an increase in numbers but re-iterated that without the reporting it was not possible to get an overall picture of the true level and nature of the crime within an area. Once this was known then it would be possible to develop more appropriate strategies to deal with them.

A general question and answer session followed with the Councillors being interested in issues such diverse issues as cyber-crimes, hate crimes and speeding.

Inspector Gosling advised that it was his intention that either he or a local representative would be able to attend Full Council Meetings on a regular basis.

The Chairman thanked both Inspector Gosling and PC Taylor for the very interesting presentation.

#### **3943. Presentation by Mrs Barbara Davis – THRIVE**

Mrs Davis provided a presentation on the THRIVE ethos; THRIVE seeks to support children with social and emotional needs through the use of arts and crafts. Her aim, she said, was to give something back to the children of Portland who, for one reason or another, were not attending main-stream schools. In support of Mrs Davis, Cllr Cocking stated that Portland was a recognised area of social deprivation and child poverty; and provided statistics of the numbers of children excluded from local schools. Mrs Davis explained that she was trying to raise awareness of the number of children who were home educated on Portland and was seeking support from Portland Town Council (PTC) to implement a course of sessions aimed at helping those children through the use of THRIVE.

#### **3944. Apologies for Absence**

There were no apologies for absence.

#### **3945. Declarations of Interest**

Cllr Paul Kimber expressed a non-pecuniary interest in Osprey Leisure Centre (see item 3953c) and the Wyvern Credit Union (see item 3951).

#### **3946. Co-option of Councillor to Portland Town Council**

The Chairman introduced Mrs Lesley Saunders who had been the only applicant for the vacancy currently held for the Tophill East Ward. Mrs Saunders was asked to provide a short personal presentation. Following the presentation, from which there were no questions, a secret ballot was taken. The Clerk and Chairman counted the votes and it was declared that an absolute majority had been returned in favour of Mrs Saunders being appointed to the position of Councillor for Portland Tophill East Ward. Mrs Saunders took the oath, signed the declaration of acceptance of office and took her seat with the Councillors.

#### **Resolved that Mrs Lesley Saunders be co-opted as a Member onto the Portland Town Council**

#### **3947. To Approve the Minutes of the Meeting Held on 24<sup>th</sup> July 2019**

The minutes of the previous meeting were agreed to be a true and accurate record of the meeting and signed by the Chairman.

#### **3948. Minute Update and Matters Arising**

**Item 3933 – St Peters Church** – The Clerk stated that, as per her action from the previous minutes, she had written to the conservation officer asking for his support in saving the church. She had received a response stating that he had written to the owner seeking his plans for the church.

Cllr Kimber asked that the Clerk invite the conservation officer to the next meeting, asking him to provide a presentation on, not just St Peters Church but also the Windmills.

#### **Action on the Clerk to write to Mr Stefan Ganther inviting him to present at the next Full Council Meeting.**

#### **3949. Democratic Public Half Hour Open Forum**

- a. Mrs Jo Pearce (member of Keep Portland Hospital and Portland Hospital Development Group) provided an update on Portland Hospital – see annex A to these minutes.

Mrs Pearce also requested that the Council write to the Trust adding their support to the Groups proposal to extend the opening hours of the Minor Treatment Centre to cover weekends. This proposal gained unanimous agreement.

#### **Action on the Clerk to write to the Hospital Trust.**

- b. Mr Andy Matthews provided an update on the Neighbourhood Plan and the recent call for 'Sites for development' – see annex B to these minutes.
- c. Mr Derek Vincent sought clarification on the grant money available for this year, believing that at the recent P&R meeting it had been stated that there was only £500 allocated for this year. The Chairman explained that the £500 was the allocation from this year's precept but that there was also a reserves fund of £3,302.50 available making a total of £3,802.50 available for grants for this year. The Clerk agreed to speak to the Responsible Finance Officer and to confirm the situation.

#### **Action with the clerk to clarify the situation with regard to the money available for grants in 2019/2020.**

- d. Mr Vincent also sought clarification on the closing time for the toilets, being aware that the toilets in Easton Gardens were still open well after the advertised closing time of 8pm. He stated that there was evidence that these toilets were still open on Thursday 12<sup>th</sup> and Tuesday 17<sup>th</sup> September at 9.45pm. The Clerk explained that whilst the closing time was officially 8pm the cleaning company had several toilets to close and therefore it was entirely likely that most would not be closed until after 8pm as it took some time to get around to them all. The meeting was reminded that the winter hours for the toilets would begin in October which would see the toilets open later and close earlier.

**Action with the Clerk to speak to Glen Cleaning and determine if there are any issues with the toilets closing later than advertised.**

- e. Mr Darby wished it to be recorded the work that Cllr Roper had undertaken to resolve the issue of the goal posts in Officers Field. He reminded the meeting that the agreement with Weymouth and Portland Borough Council had been that when the last house at Officers Field had been completed that the goal posts on Officers Field would be re-instated, and this had never been done. He further explained that whilst it had been the intention to re-instate full size goal posts this had not been possible due to the area available but was pleased to note that the intention was now to place youth sized goal posts in the area. Cllr Roper confirmed that it was the intent to have the same size pitch as at Southwell Park. In addition, Mr Darby also explained that he would wish to see three gates installed at Osprey Field each with 'No Dog' notices attached.
- f. Mr Darby had noticed that there was an agenda item to discuss the issue of the bus stop in Fortuneswell and wished to add his thoughts to the discussion. He made a plea that, for the sake of the safety of motorists and cyclists, that the steps be removed along with the bus stop. The Chairman thanked Mr Darby for his comments and stated that this issue would be discussed in full later in the meeting.
- g. Mr Darby commented that the Free Portland News had listed those areas that were to be transferred to Portland Town Council and in particular the fact that the green space in Hambro Road Car Park had been listed as a play area. He wished it to be known that this had originally been an allotment; as this had been the case he wished to know if this could be re-instated as an allotment. He also advised that there was a lady who was feeding the birds in the allotment who had contacted Dorset Council (DC) and received confirmation that she could continue. The Chairman advised that contact with DC would be required to understand the issue and resolve.

**Action with the Clerk to review the land and to seek advice from DC on any agreements made.**

**3950. Chairman's Update**

The Chairman reported the following:

- a. There had been three cases of fly tipping, all of which, because it was on Council land required the Council to pay to have removed and for which the cost came out of the precept.
- b. Following the assessment of the trees in Easton Gardens by the County's Tree Officer, seven trees were in need of attention, with one needing to be removed and replaced. Quotes have been received from three specialist contractors to undertake the work and were currently being evaluated.
- c. Dorset Council (DC) were currently undertaking coastal work and to support this there would be two small containers temporarily sited in the Masonic car park for three weeks.
- d. The legal work currently being undertaken to transfer assets to PTC has been delayed and would not now be complete by the end of September 2019. He advised that a revised date from DC was expected shortly.

- e. There is to be a remembrance evening to celebrate the life of Cll. Ray Nowak. The fish and chips and poetry evening will take place on 18<sup>th</sup> October 2019.

### **3951. Town Mayor's Announcements**

- a. The Mayor provided a brief update on the events undertaken during the last month (see annex C to these minutes).
- b. A presentation was provided by two directors of the Wyvern Credit Union whose offices on Portland would have to close if they were unable to find sufficient volunteers. It was explained that the service was open to all although the principle beneficiaries were the deprived and as, there were no longer any banks on Portland the Wyvern Credit Union provided an invaluable service as a community bank. Continuing that they would be extremely grateful if the Councillors were able to spread the word for the need for volunteers.

### **3952. Receive written reports from and County Councillors**

The Chairman advised that two reports from County Councillors had been circulated with the Agenda and asked the meeting if they were content to accept these reports without further discussion? A positive response was received.

### **3953. Financial Matters**

- a. Payments for Authorisation – A list of payments totalling £18,081.99 had been circulated before the meeting and the Chairman asked if there were any questions from the Councillors on the proposed payments. The list of payments is held at Annex D. There being no questions the Chairman sought a vote on the authorisation of the payments.

**Authorisation of the payments was unanimously approved.**

- b. The Clerk sought pre-approval of £400 to cover the removal of spoil from the Cemetery.

**Authorisation of the proposed pre-approval was unanimously agreed.**

- c. Approval of a Community Infrastructure Levy (CIL) payment to Osprey Leisure Centre.

The Chairman explained that a presentation had been made by Osprey Leisure Centre (OLC) at a previous Policy and Resource Meeting for £5,000.00 of CIL funds. Following a lottery grant OLC were required to obtain match funding to secure sufficient funds to enable refurbishment of the changing rooms. Cllr Kimber declared a non-pecuniary interest in the OSL and abstained from voting.

**Following a vote, a majority decision was returned in favour of the donation and it was resolved to donate £5,000.00 of CIL funds to OLC.**

### **3954. Formation of Management and Forward Planning Working Group**

The Chairman directed the meeting to the Terms of Reference issued with the Agenda and sought comments. Cllr Harpley sought guidance on why it was proposed that this be a working group and not a committee? The Chairman advised that the working group would not have any decision-making powers and that any decisions would require ratification at Full Council prior to being implemented.

Cllr Draper moved that Cllr Roper be nominated as the Councillor seconded to the working group. This was seconded by Cllr Cocking and agreed by the remaining Councillors.

**Resolved that Cllr Roper be seconded as Chairman of the Management and Forward Planning Working Group.**

### **3955. Expiry of Lease of Gardeners Vehicle**

Cllr Roper presented a paper (issued with the Agenda) explaining that the lease on the Tipper Truck was due to expire in mid-October. In addition, he explained that the second

vehicle, used by the Head Gardener was not owned by the Council, but rather by the Head Gardener and that currently the Council simply provided fuel. He outlined the options being proposed, concluding that advice was now being sought on the Councillors preferred direction.

Following a debate, it was determined that the preferred option would be to extend the lease on the Tipper Truck and to pay the Head Gardener 45p per mile for the use of his personal vehicle. During the next year (the lease duration) further research was to be undertaken on a more long-term solution.

**Resolved that the lease on the Tipper Truck be extended by one year and that 45p per mile be paid to the Head Gardener (Option 2) for the use of his personal vehicle.**

### **3956. Purchase and Installation of Defibrillator for Portland Community Venue**

Cllr Thurston presented a motion to purchase a defibrillator for the Portland Community Venue (PCV). Having undertaken some research he had been advised that costs would be in the region of £745 (vat ex). He further advised that if the defibrillator was to be sited outside of the building a secure cabinet would be required and which would involve additional costs; driving the total costs to £1,200.00 for purchase and installation. The Chairman advised that the majority of defibrillators were situated outside and this was supported by Cllr Harpley who advised that the British Heart Foundation would provide a grant of up to £600 towards the purchase of the equipment and added that there would be a need for an electrical supply and some regular routine maintenance. Several Councillors added their support to the proposal and a vote was taken on; whether the Council should purchase a defibrillator and whether it should be sited inside or outside. Following a vote, a unanimous decision was returned to assign £1,200 to the purchase of a defibrillator and a cabinet for an outside defibrillator.

**Resolved to allocate funds of up to £1,200.00 for the purchase of a defibrillator and a cabinet to be sited outside of the PCV. In addition, the British Heart Foundation is to be approached to seek a grant.**

### **3957. Presentation of a Grant to THRIVE**

Following the presentation by Barbara Davis on the THRIVE ethos, Cllr Cocking proposed that a grant of £600 be provided to her to cover the costs to run a pilot project of 15 sessions at the PCV. Cllr Hughes proposed that Barbara be referred to the Dorset Council's funding stream. Cllr C Parkes added that she felt uncomfortable supporting a grant to a private individual but that the provision of space would be encouraged.

A vote was taken which returned a majority decision not to support this motion.

**It was resolved that a grant would not be given to Ms Davis but that the provision of space, in the event that she required it, would be supported.**

### **3958. Proposed Letter to the Rt Hon Andrea Leadsom MP**

Cllr Lewis referred to a letter which she proposed be sent to the Rt Hon Andrea Leadsom (added as an annex to the Agenda). No questions were posed, and the motion was proposed and seconded by Cllrs Kimber and B Parkes. A vote was taken, and a unanimous response returned in favour of sending the letter.

**It was resolved that the letter (as per that added as an annex to the Agenda) be sent to the Rt Hon Andrea Leadsom.**

### **3959. Proposed Letter to the Dorset Council Climate and Ecological Emergency Working Group**

Cllr Lewis referred to a letter which she proposed be sent to the Dorset Council Climate and Ecological Emergency Working Group (added as an annex to the Agenda). No questions were posed, and the motion was proposed and seconded by Cllrs Kimber and B Parkes. A vote was taken, and a unanimous response returned in favour of sending the letter.

**It was resolved that the letter (as per that added as an annex to the Agenda) be sent to the Dorset Council Climate and Ecological Emergency Working Group.**

### **3960. Expiry of Lease at Cheyne Weares Car Park**

Cllr Draper explained that the current lease on the car park at Cheyne Weares had, at the end of 30 years expired, and a decision was required as to whether the lease be renewed and if so, whether PTC should continue with the maintenance. He added that there had been some complaints regarding the disposal of waste on the site. He advised that, as the brief holder for car parks he had received some complaints from residents regarding the number of camper vans parking there overnight and felt that the waste issue could be attributed to the camper vans. He stated that current maintenance of the site was in the region of £400. He suggested that to reduce the issue of camper vans that a height barrier costing around £2,000 could be installed. Following a discussion it was proposed that PTC pursue a renewal of a lease on the same terms as previously enjoyed (a peppercorn rent) and that funds of £2,000 be released to cover the cost of the installation of a height barrier, noting that the car parks budget had sufficient funds available.

A vote was taken with a majority decision being returned that the lease on the car park be extended and that a height barrier be installed.

**Resolved that a new the lease on Cheyne Weares car park, at the same terms and conditions as previously enjoyed, be pursued. In addition, the purchase of a height barrier is to be progressed.**

### **3961. Closure of the Fortuneswell Bus Stop**

The Chairman advised the meeting that at a recent Planning and Highways meeting a resident had asked that consideration be given to closing the bus stop at Fortuneswell (outside of the laundrette), on the grounds of pollution and lack of accessibility; and had requested that the issue be taken to Full Council. The general feeling was that no action be taken as the bus stop serviced those people who were attending St John's Church and that the addition a few years ago, of a handrail, for increased accessibility. It was felt that this was a well-used bus stop and should not be lost. On the issue of pollution, the Chairman reminded the meeting that a climate emergency had just been declared and that motorists who were stopped at this bus stop were adding to the issue of pollution. Whilst the issue of pollution was acknowledged it was felt that the utility that the bus stop provided outweighed the pollution caused by stationary cars. The point was made that only one person had raised the issue and until such time that there was greater support for the removal of the bus stop then it should remain.

A vote was taken on whether the closure of the bus stop should be taken forward with a majority response being returned that it should not.

**Resolved that the no further action be taken to close the bus stop.**

### **3962. Extended Opening Time of Accessible Toilets**

Cllr Kimber presented a motion that sought to undertake a pilot scheme which would leave the accessible toilets open for 24 hours (they are currently locked along with the public toilets). Cllr Kimber explained that Mr Mike Kelly who was a champion for accessibility was proposing this pilot scheme. Cllr Draper proposed that the pilot scheme be adopted and that the action be passed to the public toilets working group to initiate. The motion was seconded and following a vote it was unanimously agreed that the pilot scheme be adopted and passed to the toilets working group to initiate.

**Resolved that the pilot scheme to leave the accessible toilets open for 24 hours a day be supported and that initiation of the pilot scheme be passed to the public toilets working group.**

### **3963. Windmills**

Cllr Kimber advised the meeting that he had received an email from a resident of Portland who wished to see the Windmills conserved (see annex to the agenda). He acknowledged

that ownership of one of the Windmills might add some difficulty, but he felt that it was imperative that every effort be made to protect them as part of the heritage of Portland. Cllr Cocking added that at a meeting with the Stone Firms they had advised that they had received CIL money of £11,000 to undertake some renovation work but had been advised that it would cost at least twice that. As such the Stone Firms have asked DC to match fund the CIL money and have received confirmation to that affect. The Chairman proposed that the conservation officer be invited to the next meeting.

**Action on the Clerk to invite the conservation officer to a future meeting, following which a decision on future action and support will be determined.**

**3964. Addition of a Permanent Gardener Post**

The Chairman informed the meeting that at the recent Policy and Resource (P&R) Meeting the addition of an extra gardener had been approved. Cllr Draper explained that the seasonal gardener's contract came to an end at the beginning of October and, with the programme of work planned for the winter it was appropriate to turn the temporary solution into a permanent one. The Chairman sought approval from the Councillors to ratify the decision made at the P&R Meeting. A vote was taken with a majority decision being returned.

**Resolved that a permanent contract for an additional gardener be let on expiry of the latest seasonal contract.**

**3965. Appointment of Community Safety Officer**

The Chairman proposed that, following presentation by Inspector Gosling that this appointment be deferred by one month upon receipt of the information promised by him. However, Cllr Lewis felt that as she had been the instigator of the appointment that she self-nominate herself.

A vote was taken on the appointment of Cllr Lewis as the Community Safety Officer with a majority vote being returned.

**Resolved that Cllr Lewis be appointed to the post of Community Safety Officer for Portland Town Council.**

**3966. Exclusion of Press & Public (discretionary)**

There were no matters to discuss.

**3967. Date of Next Meeting**

The Committee's next meeting is scheduled to take place on Wednesday, 16<sup>th</sup> October 2019 at the Portland Community Venue at 7.00 pm.

The meeting ended at 21.45 hours.

Signed ..... Dated.....  
Chairman

## Portland Hospital Update for Portland Town Council – 18 September 2019

On 22nd July - Dorset Healthcare Trust (owners of hospital) finally agreed they wanted to keep the Hospital – after 2 postponements, and campaigners submitted the Petition – over 5,000 signatures strong.

However, the Trusts agenda, which is not issued until a few days before each meeting, stated that this now has to be recommended to the CCG and we hope that this is a formality. Eugene (CEO of Dorset Healthcare) has said he would copy Cllr Lewis into his letter of recommendation to the CCG - it is now 18 September, the decision was made on 22 July, and we are still waiting for this copy letter.

Cllr Paul Kimber and Cec Dolbear are looking into the possibility of restoring and opening the Underground Hospital on the site

We have heard rumours of there being 'a year' to make things work - but we have no firm evidence of this. We have since been assured this is not the case. Portland Connect, formerly Fairfield Day Centre, have been given a year to make it work. Their Open Morning was very well attended and a great success. They are thrilled with the facilities and hope to attract new service users now they are in their new home. I spoke to Laura Miller (head of Adult Services) on the morning and she assured me anyone wanting to use this wonderful service will be properly assessed and referred. Let's hope so as this has not been the case for a long time. We continue to advertise and promote the service.

Wareham Hospital lost their beds last October. Recently the CCG held a meeting in Wareham to show the plans for their new planned community hub - it is one-fifth the size of their old hospital with no room for any social care facility/staff - which contradicts the initial justification for their plans - ie to integrate health and social care. There was no significant campaign in Wareham to save the hospital or its beds.

You may also have seen recently in the press that Shaftesbury Community Hospital has been allowed to keep their community hospital beds.

Campaigners to Keep Portland hospital are having our next meeting with the Trust (Portland Hospital Development Group) at the end of September - we have made suggestions for more health services to be provided there - and we continue to advertise in the FPN (and anywhere we can) the range of services currently available at Portland Hospital, including the excellent minor-treatment centre.

*WE ARE STILL HOPEFUL TO GET SOME COMMUNITY BEDS*  
One of the things we are proposing is that the Minor Treatment Centre should have its opening hours extended to cover the weekend. It is getting harder and harder to obtain on the day appointments at our surgeries, particularly on a Monday morning, so having a nurse practitioner available at the hospital will ease the pressures and provide better access for islanders and all the visitors who come here on the weekends – walkers, climbers and sight see-ers. We would like to ask Portland Town Council to support our proposal and write to the Trust and it's managers outlining this. Thank you.

Joanna Pearce  
Keep Portland Hospital and  
Portland Hospital Development Group

### **Report from Mr Andy Matthews – Neighbourhood Plan**

#### Item 13- written reports

Can I thank Cllr Kimber for his written report; in this he refers to the commencement of the new Local Plan development which is aimed to be concluded by 2024. At the current time the area (including Portland) is vulnerable to ad hoc planning applications because the five-year supply of housing is not being met. On Portland we can stabilise and gain better control of this situation if we can conclude the Neighbourhood Plan. Once made a plan area for the following three years only has to demonstrate a two-year supply. My concern is that the community could become confused and feel that the development of the Local Plan will make this Neighbourhood Plan obsolete. Our plan contains a number of enabling policies e.g. renewables, flood risk, green network, transport which are appropriate for the Local Plan to update but I feel that the housing issues on Portland would be best served by a commitment to a regular review of the Neighbourhood Plan and in particular the development boundaries.

#### Item 15 – Formation of Management and Forward Planning Working Group

I would support the Town Council with this initiative however it is important that the groups proposals are seen to be transparent and also facilitate related planning. I would therefore encourage the group to publish its proposed Forward plan at the earliest opportunity.

Also, in regard to CIL the normal arrangements are for a CIL plan to be consulted on. This allows other bodies etc to make recommendations and to interface their own proposals thereby potentially improving the opportunity for leverage of the funds.

#### Item 19 – Climate Change Group

When we first organised a Neighbourhood Plan group, we were under pressure to ensure that we completed a standard declaration form to comply with regulations as we were proposing policy adoptions. It might be appropriate for this group to avoid any problems along the way.

#### Item 26 – Appointment of Community Safety Officer

Given the importance of Economic Development on the Island it might be appropriate for the Council to nominate a lead on this aspect as well.

## Mayoral and Dorset Councillor Update

What a great day we had at the Mayor's Charity Music Festival, the sun was shining, which is always a bonus when you are holding an event. A lot of people attended the event, which included the Chairman of Dorset Council Pauline Batstone and other Dorset Councillors who were all very impressed with the new Portland Community Venue, as was Richard Drax our MP who opened the event for us, and stayed for the event. Which he might have regretted in hindsight, as we persuaded him to be put in the stocks and the public at a cost could throw wet sponges at him, secretly I think he thoroughly enjoyed it. The event raised £2331.58p for the charity Opportunities R Un Limited which is great, it allows the charity to offer new facilities for their service users. I would like to thank everyone who attended the event on the day, those who made donations to the Tombola and Raffle, all the music acts, craft and information stalls, and local

business who made donations to the charity  
.Thank you to everyone it goes to show what a  
great community Portland is and that's why I love  
living here.

Barbara Davis is a teacher and Thrive practitioner  
offering learning sessions to primary aged  
children who are either home educated or  
excluded from school .Barbara uses arts and play  
based activities with children to support healthy  
development, to promote a positive sense of self,  
and build optimal learning capacity .The Thrive  
approach integrates arts and creativity to support  
children's emotional and social development  
These sessions are on every Thursday at the  
Portland Community Venue from 9.30 to 10.30  
,please contact Barbara to book a place on  
07506728148 or email  
[bdavistraining2017@gmail.com](mailto:bdavistraining2017@gmail.com)

Atlantic Academy contacted me to ask if I would  
launch their new project with Year 7.It's about  
democracy ,and how it works both at local and  
parliamentary level .We will tell them about the

different roles within a Town Council and their responsibilities ,also the history of the Town Council and how historical changes have affected the councils power over local services and issues. The children are especially interested in environmental issues and how can councils make decisions to address these issues. We are going to do a scenario of a full council meeting at the school, with various issues on the agenda, so that they can see how local government works when making decisions.

Wyvern Credit Union are asking for volunteers to help at their Portland based centre. If no new volunteers are not found, then this very valuable service will cease by the end of the month. The skills needed to be a volunteer is basic computer skills and being able to talk to people, there are two sessions a week for two hours, you can do sessions to suit you. It encourages people to save but also helps people out with low interest loans, for people who may not qualify for a loan from a reputable lender, this saves people using and

borrowing from loan sharks and high interest pay day lenders. If want more information or want to volunteer, please contact them on 01305268444

Email: [kayekerridge@wyvernsl.co.uk](mailto:kayekerridge@wyvernsl.co.uk)

Dorset Councillor Update, Committee member update

Western and Southern Area Planning Committee meeting held on 5<sup>th</sup> September, one planning application for Portland WP/19/00162/PIP Land Adjacent to former gatehouse ,Southwell Business Park, this application was for permission in principle, which means the application is just for the boundary line of the site ,further details will follow later when a full application is submitted to Dorset Council. The PIP was approved by the committee.

Audit and Governance Committee on 17<sup>th</sup> September

Brexit (EU Exit) Preparedness for Work

John Sellgren Executive Director of Place is responsible for Dorset Council's preparations in respect of the EU Exit.

The government is giving extra funding to local council's (Dorset) to be used for contingencies in respect of Brexit .Dorset Council have put in contingency plans across their different areas of services ,so that day to day public services will be business as usual .There is a new team looking at different risks, and implementing a critical risk register to identify these, so that urgent action can be taken sooner rather than later. They are working hard with all their supply chain so that they can deliver the goods still needed.

EU Settlement scheme as an employer and contractor the H/R team is engaging with those who wish to register with the scheme and assisting them.

I receive a letter from Richard Drax, as I had mentioned to him about the new Lidl Store on Portland being name Weymouth South. His has written to Lidl chief executive Christian Hartnagel

to inquire would he be kind enough to rename his store to Portland. We can only but try.

I am very pleased to announce that I will be having a Mayor's Children's Christmas Party on the 14th December from 3pm to 6pm, we will be doing it in conjunction with The Portland Rotary Club, which we are really looking forward to working with another great community organisation on Portland. Further details will follow later.

Susan Cocking

Email: [cllrSusan.cocking@dorsetcouncil.gov.uk](mailto:cllrSusan.cocking@dorsetcouncil.gov.uk)

Mobile 07830971934



Portland Town Council Payments September 19																								Annex D to the Council Minutes of 18th September 2019						
PV	Payee Details	Chq	Amount	Payroll	Toilets	Green Spaces	Equipment	Professional Fees	Car Parks	Adverts	Grants	Audit	Hall Hire	Insurance	Facilities	Civic	Elections	Events	Projects	Training	Museum	Webite	Bank Charges	PCV	Burial	VAT	Reserves	TOTAL		
254	WebbCo	BACS	110.00			110.00																						110.00		
255	SWIT	DD	114.00												95.00													114.00		
256	Zen Internet	DD	50.40												42.00													50.40		
257	Fleur Graphics	BACS	83.00														79.00											83.00		
258	water2business	BACS	8.09			8.09																						8.09		
259	BNP Paribas	DD	293.76												244.80													293.76		
260	Npower	DD	88.02																									88.02		
261	WEX Europe	DD	60.66			42.75																						60.66		
262	MAS Seeds (Aug)	VISA	-			-																						-		
263	MAS Seeds (Aug)	VISA	-			-																						-		
264	SWIT	DD	90.00												75.00													90.00		
265	Glen Cleaning	186	35.00		35.00																							35.00		
266	Wicksteed	BACS	39.00			32.50																						39.00		
267	Lynch Lane Garden Centre	VISA	13.98			11.65																						13.98		
251	WEX Europe (From Aug)	DD	87.38			72.82																						87.38		
269	Staff Salaries	BACS	8,196.88	8,196.88																								8,196.88		
270	HMRC	BACS	2,424.29	2,424.29																								2,424.29		
271	DC Pensions	BACS	2,468.48	2,468.48																								2,468.48		
272	Tesco (Aug)	VISA	-																									-		
273	Gibbs and Dandy	VISA	28.94			24.12																						28.94		
274	Screwfix	VISA	17.99			15.00																						17.99		
275	Turner Associates	BACS	420.00																									420.00		
276	Elite Playground Inspections	BACS	288.00			240.00																						288.00		
277	Amazon	VISA	16.20												13.50													16.20		
278	VOIP	DD	35.66												29.72													35.66		
279	Dorset Waste Partnership	DD	347.42			284.40									63.02													347.42		
280	South Dorset Pest Control	BACS	370.00			130.00									240.00													370.00		
281	Google	DD	4.14																						4.14			4.14		
282	WEX Europe	DD	71.80			59.83																						71.80		
283	Consortium	BACS	41.19												34.32													41.19		
284	G Crooks and Sons	BACS	462.00																							385.00		462.00		
285	Portland Skips	VISA	335.00			279.17																						335.00		
286	Jewson	CASH	3.05			2.54																						3.05		
287	Mason Gas Services	BACS	501.82		418.18																							501.82		
288	Amazon	VISA	31.30			26.08																						31.30		
289	Missing Paymets (May June)	VISA	285.90			277.91									7.99													285.90		
290	PRIME	VISA	7.99												7.99													7.99		
291	WEX Europe	DD	89.32			74.43																						89.32		
292	Print Team	BACS	72.80																									72.80		
293	G Crooks and Sons	BACS	293.22																							244.35		293.22		
294	Amazon	CASH	4.99			4.16																						4.99		
295	best4hedging	VISA	113.40			94.50																						113.40		
296	ID Mobile	DD	8.99												7.49													8.99		
297	Wilko	CASH	2.20												1.83													2.20		
298	TP Weymouth	VISA	22.98			22.98																						22.98		
299	Unity Bank	T	42.75																									42.75		
	<b>Totals</b>		<b>18,081.99</b>	<b>13,089.65</b>	<b>453.18</b>	<b>1,863.52</b>									<b>862.66</b>	<b>79.00</b>				<b>41.04</b>					<b>42.75</b>	<b>4.14</b>	<b>629.35</b>	<b>598.70</b>	<b>68.00</b>	<b>18,081.99</b>
	<b>Amount</b>		<b>Payroll</b>	<b>Toilets</b>	<b>Green Spaces</b>	<b>Equipment</b>	<b>Professional Fees</b>	<b>Car Parks</b>	<b>Adverts</b>	<b>Grants</b>	<b>Audit</b>	<b>Hall Hire</b>	<b>Insurance</b>	<b>Facilities</b>	<b>Civic</b>	<b>Elections</b>	<b>Events</b>	<b>Projects</b>	<b>Training</b>	<b>Museum</b>	<b>Webite</b>	<b>Bank Charges</b>	<b>PCV</b>	<b>Burial</b>	<b>VAT</b>		<b>TOTAL</b>			