

PORTLAND TOWN COUNCIL

Council Offices
52 Easton Street
PORTLAND
Dorset
DT5 1BT

E-mail: - office@portlandtowncouncil.gov.uk
Tel: 01305 821638

7th November 2018

Dear Councillor

You are hereby summoned to attend the **TOWN COUNCIL MEETING**, to be held in **EASTON METHODIST CHURCH HALL, EASTON** on **WEDNESDAY, 14TH NOVEMBER 2018**, commencing at **7.00 pm** when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Karon McFarlane
Town Clerk

AGENDA

- 1. Chairman's Welcome**
- 2. Prayers**
- 3. Apologies for Absence**
- 4. Declarations of Interest**
- 5. To Approve the Minutes of the Meeting Held on 17th October 2018**
- 6. Minute Update and Matters Arising**
- 7. Democratic Public Half Hour Open Forum**
- 8. Chairman's Update**
- 9. Town Mayor's Announcements**
- 10. Receive written reports from Borough and County Councillors**
- 11. Financial Matters**
 - a) Payments for Authorisation (Annex A)
 - b) 2018/19 Financial Report to 31st October 2018 (Annex B)
- 12. Portland Community Venue (PCV) update**
- 13. Local Government Reorganisation update**
- 14. Portland Town Council – Website discussion**
- 15. Telephone Communications in new Town Council Offices**
- 16. Grant Awards 18/19**
- 17. Draft Precept 2019/2020 – Annex C**
- 18. Exclusion of Press & Public (discretionary)**

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ...
by reason of the confidential nature of the business to be transacted.”
- 19. Date of Next Meeting**

The Committee's next meeting is scheduled to take place on Wednesday, 16th January 2019 at Portland Community Venue, Three Yards Close, Portland at 7.00 pm.