

PORTLAND TOWN COUNCIL

Council Offices
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3rd June 2015

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Dear Councillor / Management Group Member

You are hereby summoned to attend a **MEETING** of the **NEIGHBOURHOOD PLAN MANAGEMENT GROUP**, to be held in the **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE**, on **WEDNESDAY, 10TH JUNE 2015** commencing at **7.00 pm**, when the business set out below will be transacted.

It is the Council's intention that all meetings of the Council and its committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

1. **Appointment of Chairman and Deputy Chairman** – to appoint officers of the Group for 2015/16
2. **Apologies for Absence**
3. **Declarations of Interest** – to receive any declarations from Councillors or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests
4. **Minutes of the Meeting held on 25th March 2015** (see attached)
5. **Minute Update and Matters Arising from the Minutes**
6. **Open Forum** – to receive questions and comments from the public regarding the Neighbourhood Plan
7. **Progressing a Neighbourhood Plan** – to receive a presentation by Paul Weston
8. **The Borough's View of the Plan** – to receive a report from Jan Farnan on the relationship between the Portland Neighbourhood Plan and the Borough's Local Plan, together with an update
9. **Plan Update** – to receive a report from the Working Group on the progress of the agreed timetable, including consultations and proposals for future work (see attached)
10. **Budget Update** – to receive a report on actual spending against projected, income and use of funds in 2015/16
11. **Membership of the Working Group** – to receive a report on the present situation, confirm documentation and consider future needs

12. Correspondence Received – to consider

13. Exclusion of Press and Public

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”

14. Date of Next Meeting

The Management Group's next scheduled meeting is on Wednesday, 8th July 2015 – to be decided

Summary of Consultations and Action Plans for Portland 2006 – 2015

Non Neighbourhood Plan Activities

Vital Villages –Town Council Plan – 2006

Portland Beyond 2012 – Vision Document 2009

Portland Tablecloth – Rights Respecting Group Survey 2008

Revive Delivery Group – Wishing Tree and Action Plans 2009- 2012

Working With You – WPP Community Consultation – From Mid 2013

Ask Dorset – DCC Consultation – Mid 2014 (267)

Neighbourhood Plan Activities

Neighbourhood Plan Initial Consultation – January 2013 (150)

Neighbourhood Plan – Consultation Coverage Grid – Jun – Sep 2014

Neighbourhood Plan Community Survey – June – Sep 2014 (410)

Neighbourhood Plan Business Survey – June – Sep 2014 (33)

Neighbourhood Plan Youth Survey – IPACA Students – Sep –Nov 2014 (84)

Neighbourhood Plan Youth Survey – St Georges School – Nov 2014 (240)

Neighbourhood Plan – Community Groups Consultation – Oct 2014

Neighbourhood Plan – Vision and Strategic Objectives – Dec 2014 (34)

Neighbourhood Plan – Vision and Strategic Objectives Short Survey (69)