

PORTLAND TOWN COUNCIL

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6th January 2016

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Dear Councillor / Management Group Member

You are hereby summoned to attend a **MEETING** of the **NEIGHBOURHOOD PLAN MANAGEMENT COMMITTEE**, to be held in the **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE** on **WEDNESDAY, 13TH JANUARY 2016** commencing at **7.00 pm**, when the business set out below will be transacted.

It is the Council's intention that all meetings of the Council and its committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest** – to receive any declarations from Councillors or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests
- 3. Minutes of the Meeting held on 9th December 2015**
(attached)
- 4. Minute Update and Matters Arising from the Minutes**
- 5. Open Forum** – to receive questions and comments from the public regarding the Neighbourhood Plan
- 6. Plan Update** – to receive a report from Mr Matthews and consider any necessary actions (attached)
- 7. Consultancy Work Plan** – to consider the updated plan (attached)
- 8. Draft Aims and Objectives** – to consider the report by Mr Weston and agree a working version of each (see attached)
- 9. Exclusion of Press and Public**
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”
- 10. Date of Next Meeting**
The Management Group's next current scheduled meeting is on Wednesday, 10th February 2016

Plan Update

Purpose

To provide members with details of the programme to date and an outline of the position up to March 2016. This report should be read in conjunction with Paul Weston's summary shown as Agenda Item 7.

Work to date

As part of the process of re familiarising himself with our position Paul has undertaken a substantial amount of outline work around a draft Plan template and also a schedule which link the relevant Local Plan policy with potential Portland-focussed neighbourhood plan policy options. Some examples from these will be available at the meeting to help members with a context moving forward however more work needs to be done before they are ready for full consideration.

January 2016

Paul has prepared a paper, Agenda Item 8, which sets out the draft aims and objectives. It is proposed that these are the basis for discussion and agreement at this meeting. This will then allow the further work to progress around outline policies etc scheduled for February. The results of this work will then be reported to the February meeting. Once we have a set of draft policies this will allow an informed consultation to proceed with the Planning Authority and others and also the creation of workgroups to look at specific areas of policy development and refinement etc.

March 2016

As you know we remain entitled to access Government Grant funding to progress more technical aspects of the work and also further community consultation. The Council has also provided for a continuation of the reserve release funding set aside for this year which has not been fully utilised. By March we should then have a clearer steer on the use of these resources for 2016/17. It is pleasing to report that the Neighbourhood Plan is taking shape.

Andy Matthews

Portland Neighbourhood Plan - Winter Work Programme

November 2015	December 2015	January 2016	February 2016	March 2016
<i>Familiarisation</i>	<i>Reconciliation</i>	<i>Distillation</i>	<i>Formulation</i>	<i>Preparation</i>
<ul style="list-style-type: none"> ✓ Briefing from Client ✓ Revisit local evidence ✓ Analyse survey responses ✓ Examine recent strategy documents ✓ Prepare Plan development process 	<ul style="list-style-type: none"> ✓ Identify stakeholders ✓ Synch aims and objectives ✓ Develop common agenda 	<ul style="list-style-type: none"> • Agree topics and themes • Agree aims and objectives • Prepare policy gists • Synch with Local Plan 	<ul style="list-style-type: none"> • Draft first policies • Consult stakeholders • Identify evidence needs and working group agenda • Working groups 	<ul style="list-style-type: none"> • Project planning • Workshops • Technical briefs/specs • Budget and funding app's • Consultation programme
Output: Work Programme	Output: Aims and Objectives	Output: NP Framework	Output: 1st Draft Policies	Output: Project Plan
	Management Group 9 th Dec	Management Group 13 th Jan	Management Group date tbc	Steering Group date tbc

PW/PNP/Jan16

Draft Aims and Objectives

Purpose of Report

To show members the results of my analysis and interpretation of recent strategic planning and consultation responses to devise a relevant first set of aims and objectives for the Portland Neighbourhood Plan.

Background

Members may recall that, in the Spring of 2015, I undertook an analysis of the local evidence and survey work that was carried out as part of the neighbourhood planning process, largely during 2014. As a result of this analysis I produced a first set of objectives entitled 'the Portland Agenda 2015'. (This was Appendix A of Agenda Item 6 of your meeting in May 2015.)

Since my re-appointment in November 2015, in accordance with an agreed brief, I have brought myself up-to-date with the strategic context, particularly of the Local Plan and consultation and development work on The Portland Economic Vision and Plan.

Neighbourhood Plan Framework

The framework for a Neighbourhood Plan comprises:

- a **vision** - for the long-term future of Portland;
- the **aims** - that it is hoped that the Plan can help achieve; and
- the **objectives** - that you expect the Plan to attain by the application of appropriate neighbourhood planning policies

Portlanders are not short of vision. Vision statements for Portland have been 'enshrined' in the Local Plan; and the Town Council has 'signed up' to the economic vision for Portland as set out in the approved Economic Plan for Portland 2015.

Draft Aims

With this strategic context in mind, I have devised a set of topic-based aims for the Portland Neighbourhood Plan that I believe are wholly consistent with the Local Plan vision and the economic vision for Portland. The aims have been derived from the community consultation process and my analysis of what we have been told. With these high level aims I have endeavoured to capture the direction of travel the community wants the Neighbourhood Plan to take to bring benefits for local people.

Draft Objectives

Using these draft aims I have developed a, more detailed and specific, set of draft objectives for the Neighbourhood Plan. Many of them derive from the first set of objectives you considered last May 2015. They have been adjusted and supplemented by the objectives of the economic strategy so as to ensure that the Portland's economic and planning strategies achieve maximum synergy. The resultant set of draft objectives are set out under topic headings in a table on the following page.

Recommendation and Next Steps

With members' approval the draft objectives will be used to develop the first set of planning policies for the Neighbourhood Plan. Our intention is to ensure that the policies are consistent with the Local Plan and add a layer of local significance to them. A first set of policies based on the objectives will be presented to the next meeting of the Management Group.

In accordance with my brief and the agreed work schedule it is hoped to have a first set of neighbourhood planning policies for Portland ready for consultation and further development by the end of February 2016.

Paul Weston

Portland Neighbourhood Plan – Draft Aims

Environment - *protect the special and unique character of Portland's natural and built environment and use its natural resources carefully*

Business and Employment - *strengthen the Island's business function, building growth and prosperity*

Housing - *provide the housing that local people need and want in the appropriate places*

Transport - *accommodate the car in an unobtrusive manner and support non-car travel options*

Shopping and Services - *support the shopping areas and service functions*

Recreation - *realise the leisure and recreation potential of the Island*

Tourism – *accommodate responsible and sustainable tourism development*

Portland Neighbourhood Plan – Draft Objectives
Environment
Recognise and protect heritage buildings, spaces and structures and enable the proper use of heritage assets
Protect and enhance the distinct character of settlements
Support public realm improvements in identified areas such as Sea Wall/West Weares
Support measures that improve our resilience to climate change
Make responsible use of the island’s natural resources
Identify opportunities to increase renewable energy production
Identify, protect and enhance the Island’s biodiversity
Support quarry nature park development plan when approved
Support of the re-use of redundant mines
Employment
Protect existing employment spaces
Support conversions and extensions of local business space
Support business hub development in local building
Criteria for developing land for business development
Criteria for new business development to priority and growth industries
Policy that supports conversion of redundant buildings for business purposes
Support of creation of business start-up units
Endorse and facilitate northern arc masterplan approach
Support development that provides for local training opportunities
Support or control development, to bring about better connectivity for all
Housing
Focus development on brownfield sites
Support exception site development to meet affordable housing needs provided by approved providers including CLT ¹
Relate housing development to local housing need
Restrict second homes
Set criteria for new housing development including standards and infrastructure requirements
Transport
Support development which helps facilitate improvements to the public transport network
Support development which helps facilitate a more effective transport network
Support relief road for Underhill
Support new car parks
Support provision of off-street parking
Support improvements to existing footpath, bridleway and cycle routes and extension to the networks
Shopping and Services
Protect existing retail spaces
Support new shops in appropriate locations
Define and protect two shopping centres
Recreation
Support development of leisure and recreation facilities
Protect and enhance local parks
Support development of new community buildings and spaces
Support new facilities for young people
Support use of buildings or land for events and festivals
Tourism
Support tourism-related development in appropriate locations
Support the creation of individual, or a network of, tourist trails
Facilitate appropriate new marine berths

¹ CLT = Community Land Trust