

PORTLAND TOWN COUNCIL

Council Offices
Three Yards Close
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14th August 2019

Dear Councillor

You are hereby summoned to attend an **EXTRAORDINARY MEETING** of the **POLICY & RESOURCES COMMITTEE**, to be held in the **PORTLAND COMMUNITY VENUE, THREE YARDS CLOSE, PORTLAND** on **WEDNESDAY, 21st AUGUST 2019** commencing at **10.30 am**, when the business set out below will be transacted.

It is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Karon McFarlane
Town Clerk

Membership:

Cllrs Draper, Thurston, Cocking, Hughes, Lewis, Roper, B. Parkes and C. Parkes

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interests**
- 3. Finance - Payments for authorisation**
- 4. The Committee's next meeting is scheduled to take place on Wednesday, 4th September 2019 at Portland Community Venue, Three Yards Close, Portland starting at 10.30 am.**