

## PORTLAND TOWN COUNCIL

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21<sup>st</sup> January 2015

Dear Councillor

You are hereby summoned to attend an **ADDITIONAL MEETING of PORTLAND TOWN COUNCIL**, to be held at **EASTON METHODIST CHURCH HALL, EASTON, PORTLAND**, on **WEDNESDAY, 28<sup>TH</sup> JANUARY 2015**, commencing at 7.00 pm when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker  
Town Clerk

## **A G E N D A**

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Public Half-Hour** – to raise issues relating to the agenda
- 5. Minutes** – to confirm the minutes of the following:-
  - a) Town Council Meeting, 19<sup>th</sup> November 2014
  - b) Additional Town Council Meeting, 27<sup>th</sup> November 2014
  - c) Additional Town Council Meeting, 4<sup>th</sup> December 2014
- 6. Minute Update and Matters Arising from the Minutes**
- 7. Financial Matters**  
Payments for Authorisation (to follow)
- 8. 2015/16 Budget & Precept** – to receive reports and consider further the formation of the budget (see attached)
- 9. Grit Bin Support** – to consider what local provision to make from 1<sup>st</sup> February (see attached)
- 10. Procurement of External Funding** – to consider an offer to seek external funding for Council projects (see confidential attachment)
- 11. Mayor's Badge** – to receive a report from the Clerk and consider the commission of a replacement (see attached)
- 12. May Council Dates** – to receive a report from the Clerk and consider revised dates (see attached)
- 13. Standing Orders & Financial Regulations** – to receive an update from Cllr. Matthews

- 14. Administrative Workload & Additional Staffing Provision**  
– to receive a report from the Clerk’s Liaison Group and consider further action (see attached)
- 15. Ventnor Road** – at the request of Cllr. Chadwick, to seek clarification of Cllr. Munro’s comments on associated traffic flow
- 16. Local Council Award Scheme & DAPTC Annual Conference, 25<sup>th</sup> February 2015** – to receive a report from the Clerk and consider sending a Council representative to the Conference (see attached)
- 17. Councillors’ News from the Wards** – at the request of Cllr. Chadwick, to consider making this a regular item on Town Council agendas for members to update each other
- 18. “Ghost” Tunnels** – at the request of Cllr. Chadwick, to seek information on the closure of tunnels in the vicinity of Wide Street.
- 19. Exclusion of Press & Public (discretionary)**  
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”
- 20. Date of Next Meeting**  
The next scheduled meeting of the Council is currently due to take place on Wednesday, 18<sup>th</sup> February 2015, starting at 7.00pm.