

PORTLAND TOWN COUNCIL

Council Offices
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PORTLAND
Dorset
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9th July 2012

Dear Councillor

You are hereby summoned to attend a **MEETING** of **PORTLAND TOWN COUNCIL**, to be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, FORTUNESWELL, PORTLAND**, on **WEDNESDAY 18TH JULY 2012**, commencing at 7.00 pm, when the business set out below will be transacted.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
 - a) Public Half-Hour**
 - b) Police Question Time**
- 5. Minutes of the Town Council Meeting Held on 20th June 2012** (attached)
- 6. Minute Update and Matters Arising from the Minutes** (see attached)
- 7. Town Mayor’s Announcements**
- 8. Written Questions for the Mayor**
- 9. Financial Matters**
 - (a) Payments for Authorisation** (to follow)
 - (b) 2012/13 Financial Report to 30th June 2012** (attached)
 - (c) Account Reconciliations** – at the request of Cllr Elspie Munro-Price, to review the procedures involved
- 10. Weston Road Playing Field** – to consider the letter received from Dorset County Council (attached)
- 11. Weymouth and Portland Local Plan** – to give the opportunity for members to make a corporate response (see attached)
- 12. Proposed Portland Neighbourhood Plan** – to consider the following motion from Cllr Denton-White:-
“That Portland Town Council start the process of preparing a Neighbourhood Plan and request Portland Community

Partnership to assist. The Council will advise Weymouth & Portland Borough Council to that effect and seek guidance from Borough Council officers in preparing a Draft Plan.”

13. **IT Development** – to consider the Clerk’s report and recommendation (attached)
14. **Portland Aldridge Academy** – to consider various concerns raised by Islanders, in particular those expressed in two letters received (attached)
15. **Staff Mileage Rates** – to consider raising the rate paid from 40p to 45p per mile
16. **Risk Assessment** – to consider the full assessment previously carried out (attached)
17. **Staff Appraisals** – at the request of Cllr Elspie Munro-Price, to review procedures (see attached)
18. **August Meeting of Town Council** – to consider a request from the Clerk for a streamlined agenda
19. **Reports from Borough and County Councillors**
20. **Reports from Representatives to Outside Bodies and Voluntary Posts**
(a) DAPTC
21. **Council Grants, 2012/13** – to receive a verbal report from the Grants Working Group and consider a response (see attached)
22. **Olympic Medallions** – to receive a verbal report from Cllrs Bradley and Collinge and consider a response
23. **Forward Plan** – to identify any issues which need to be brought to future meetings
24. **Exclusion of Press & Public**
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and

public be excluded from the meeting for the stated item, by reason of the confidential nature of the business to be transacted.”

25. Date of Next Meeting

The next scheduled meeting of the Council is due to take place on Wednesday 15th August 2012 starting at 7.00 pm.