

PORTLAND TOWN COUNCIL

Council Offices
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8th January 2014

Dear Councillor

You are hereby summoned to attend the **MEETING of PORTLAND TOWN COUNCIL**, to be held at **THE COUNCIL OFFICES, FORTUNESWELL, PORTLAND**, on **WEDNESDAY, 15TH JANUARY 2014**, commencing at 7.00 pm when the business set out below will be transacted.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
 - c) Reports from Borough and County Councillors
- 5. Minutes of the Town Council Meeting Held on 18th December 2013** (attached)
- 6. Minute Update and Matters Arising from the Minutes** (see attached)
- 7. Town Mayor's Announcements**
- 8. Written Questions for the Mayor**
- 9. Council Grant Awards, 2013/14** – to consider the applications received (separate confidential attachment)
- 10. Financial Matters**
 - a) Payments for Authorisation (to follow)
 - b) 2013/14 Financial Report to 31st December 2013 (attached)
- 11. Review of Council Structures** – to receive a report from the Clerk and consider further decisions (see attached)
- 12. Transfer of Services to the Town Council** – to consider the following motion proposed by Cllr. Nowak:-
The Finance & Resources Committee should be tasked to open discussions with Borough officers as to the potential transfer of some services to Portland Town Council.

There needs to be a clear examination of the key facts, costs and potential risks of taking on more services as there will be budget implications as to future precept levels.

We need a firm indication from the Borough as to what assistance might be expected in moving these services across to the Town. The assistance could be in financial and officer support over a phased period to ensure that the financial and capacity issues are planned for in advance.

The Finance & Resources Committee should make recommendations to Full Council by no later than September 2014 and if agree then to work on budget implications for 2015.

13. **Council Budget, 2014/15** – to make further decisions on the composition of the budget
14. **Neighbourhood Plan Overtime and Staff Resources** – to consider report on staff overtime worked (attached)
15. **Island Caretaker: Disposal of Rubbish** – to receive an update from the Clerk
16. **Reports from Representatives to Outside Bodies and Voluntary Posts**
17. **Exclusion of Press & Public**
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”
18. **Date of Next Meeting**
The next scheduled meeting of the Council is due to take place on Wednesday, 19th February 2014, starting at 7.00pm.