

## PORTLAND TOWN COUNCIL

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1<sup>st</sup> May 2019

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING of PORTLAND TOWN COUNCIL**, to be held at the **PORTLAND COMMUNITY VENUE** on **TUESDAY, 7<sup>TH</sup> MAY 2019**, commencing at **6.30 pm** when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Karon McFarlane  
Town Clerk

## AGENDA

- 1. Chairman of the Town Council, 2019/20** – to elect a Chairman, Cllr. Charlie Flack has been nominated. Following the election, the new Chairman will make the Statutory Declaration of Acceptance of Office.
- 2. Prayers** – the Mayor's Chaplain will lead the meeting in prayer.
- 3. Apologies for Absence**
- 4. Declarations of Interest**
- 5. Minutes of the Annual Town Council Meeting, 15<sup>th</sup> May 2018** – to receive the approved minutes (attached)
- 6. Town Mayor, 2018/19** – the previous Town Mayor, Cllr. Charlie Flack will address the Council.
- 7. Town Mayor, 2019/20** – to elect a Town Mayor, Cllr. Sue Cocking has been nominated. Following the election, the Town Mayor will make the Statutory Declaration of Acceptance of Office and receive the Chain of Office. The new Town Mayor will then address the Council and initiate the appointment of his / her Chaplain and their Charity.
- 8. Deputy Town Mayor** – the election of a Deputy Town Mayor has been deferred until the next Town Council Meeting to be held on Wednesday 15<sup>th</sup> May 2019.
- 9. Adjournment of Meeting** – the Chairman will propose that the Annual Meeting of the Town Council be adjourned, to reconvene on Wednesday, 15<sup>th</sup> May 2019 at 7.00 pm at Portland Community Venue where the remainder of the Council's business will be transacted.

## **PORTLAND TOWN COUNCIL**

### **MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON TUESDAY, 15<sup>TH</sup> MAY 2018 AT THE NATIONAL SAILING ACADEMY, OSPREY QUAY, PORTLAND**

**PRESENT:** Councillors Jo Atwell, Susan Cocking, Jim Draper, Charlie Flack, Chris Gover, Ray Nowak, Lucy Grieve, Sandy West and Rod Wild.

**IN ATTENDANCE:** Invited guests and members of the public.

#### **1Y – CHAIRMAN OF THE TOWN COUNCIL 2018/19**

**RESOLVED** unanimously – that Cllr. Ray Nowak be elected Chairman of the Town Council, to hold office until the next Annual Meeting of the Council.

Cllr. Nowak made the statutory declaration of acceptance of office.

#### **2Y – PRAYERS**

Pastor Dave Farmer led the meeting in prayer.

#### **3Y – APOLOGIES FOR ABSENCE**

Apologies were received from Cllr's Symes, Reynolds and Thurston.

#### **4Y – DECLARATIONS OF INTEREST**

There were none.

#### **5Y – MINUTES OF THE ANNUAL TOWN COUNCIL MEETING 17TH MAY 2017**

**RESOLVED** – that the previously approved minutes be received.

#### **6Y – TOWN MAYOR 2017/18**

In the absence of Cllr. Thurston, the Deputy Mayor, Cllr. Charlie Flack addressed the Council and wider audience.

#### **7Y – TOWN MAYOR, 2017/18**

There was one nomination for the appointment of Town Mayor, Cllr. Charlie Flack. The Chairman offered the opportunity of any other nominations. None were received.

**RESOLVED** – that Cllr. Charlie Flack was unanimously elected as Town Mayor of Portland, to hold office until the next Annual Meeting of the Council.

Cllr. Flack made the statutory declaration of office and was invested with the Chain of Office by the Chairman.

Cllr. Flack then gave a short speech of thanks and nominated his chosen charities for the forthcoming years which were Southwell Smiley Faces and 1<sup>st</sup> Weston and 2<sup>nd</sup> Fortuneswell Brownies.

#### **8Y – DEPUTY TOWN MAYOR**

There was one nomination for the appointment of Deputy Town Mayor, Cllr. Susan Cocking.

The Chairman offered the opportunity of any other nominations. None were received.

**RESOLVED** – that Cllr. Susan Cocking was unanimously elected as Deputy Town Mayor of Portland, to hold office until the next Annual Meeting of the Council.

Cllr. Cocking made the statutory declaration of acceptance of office and was invested with the Badge of Office by the Town Mayor.

**9Y – ADJOURNMENT OF MEETING**

It was proposed by the Chairman that the Town Council meeting be adjourned.

**RESOLVED** – The Town Council is to reconvene on Wednesday, 16<sup>th</sup> May 2018 at the Peter Trim Hall, St. George’s Centre, Reforne to transact the remainder of the business on the Council’s agenda.

The meeting ended at 7.20pm.

Signed..... Dated.....  
(Chairman)